

**PORT HAWKESBURY TOWN COUNCIL
COMMITTEE OF THE WHOLE**

**Minutes of Meeting
March 21, 2016**

Present

Mayor, Billy Joe MacLean

Deputy Mayor, Bert Lewis

Councilor, Dr. Trevor Boudreau

Councilor, Joe Janega

Chief Administrative Officer, Maris Freimanis

Director of Marketing, Recreation, Tourism & Culture, Paula Davis

Town Solicitor, Larry Evans

Regrets

Councilor, Brenda Chisholm-Beaton

Director of Finance, Erin MacEachen

1. Call to Order

A meeting of the Committee of the Whole was held in the Shannon Studio, PHCC, Monday, March 21, 2016 and called to order by Mayor MacLean at 7:00 p.m.

2. Additions to / Approval of Agenda

There were no additions to the agenda.

3. Gallery Presentations

There were no gallery presentations.

4. Other Business

a) MGA Review – Housekeeping Amendments

In consultation with Town Solicitor L. Evans, CAO M. Freimanis stated that Tracking #11 of the MGA Review listed as Dept. of Environment should be amended as Dept. of Labour and Advanced Education based on Section 479(a).

b) Planning Advisory Committee (PAC) – Application Information and Meeting Date

An application by Greene's Funeral Services Limited was received to amend the Town of Port Hawkesbury Municipal Planning Strategy and the Land Use By-law by adding existing funeral parlors as a permitted use in the Residential (R-2) zone. A PAC meeting was confirmed for March 30, 2016 at noon to discuss the application.

CAO M. Freimanis stated the PAC's role is to advise Council. A recommendation was made to advertise for individuals from the community and business to be part of the committee presently comprised of Council. PAC meeting minutes and discussion would be made available to Council.

MOVED by Councilor J. Janega and SECONDED by Deputy Mayor B. Lewis "to accept the recommendation of CAO Freimanis to advertise for new members for the Planning Advisory Committee". MOTION CARRIED.

c) 2016 FCM Conference Attendance – Winnipeg – June 2-5

Mayor MacLean expressed interest in attending the 2016 FCM Conference in Winnipeg. Council agreed that Mayor MacLean would attend as the representative for the Town of Port Hawkesbury.

MOVED by Councilor J. Janega and SECONDED by Councilor Dr. T. Boudreau “to approve the costs incurred in accordance with the travel policy for Mayor MacLean to attend the 2016 FCM Conference and Trade Show in Winnipeg June 2-5”. MOTION CARRIED.

d) CAO Report

CAO M. Freimanis and staff will present their collective achievements, a debt affordability model and a go forward plan to Council at the May 3 Public Meeting. Public consultation(s) will follow in late May/June with Council and staff engaging members of the community to understand the challenges facing the Town and requesting their feedback on strategic planning for the Town. The information received will be tabulated, prioritized and reported back to the community. CAO Freimanis will brief Council on these issues at the April meeting of the Committee of the Whole and discuss Performance and Development Planning in late April.

5. Approved Additions

There were no additions to the agenda.

The Committee of the Whole recessed In Camera at 7:30 p.m. to discuss:

- a) YMCA
- b) Municipal Elections Returning Officer

MOVED by Councilor Dr. T. Boudreau and SECONDED by Deputy Mayor B. Lewis “to reconvene the Committee of the Whole at 8:00 p.m.” MOTION CARRIED.

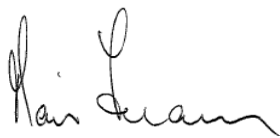
MOVED by Councilor J. Janega and SECONDED by Councilor Dr. T. Boudreau “to appoint Cathy Conrad as the Municipal Elections Returning Officer for the Municipal and School Board Election, October 15, 2016”. MOTION CARRIED.

6. Adjournment

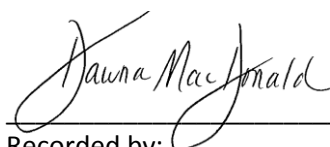
MOVED by Councilor Dr. T. Boudreau and SECONDED by Deputy Mayor B. Lewis “to adjourn the Committee of the Whole at 8:05 p.m.” MOTION CARRIED.

April 6, 2016

Date



Approved by:
Maris Freimanis, P.Eng.
Chief Administrative Officer



Recorded by:
Dawna MacDonald