

**PORT HAWKESBURY TOWN COUNCIL
EMERGENCY MEETING OF COUNCIL**

**Minutes of Meeting
Wednesday, December 21, 2016**

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Trevor Boudreau
Councilor, Hughie MacDougall
Councilor, Mark MacIver
Councilor, Jeremy White
Chief Administrative Officer, Terry Doyle
Director of Finance, Erin MacEachen

1. Call to Order

A an Emergency Meeting of the Port Hawkesbury Town Council was held in the Boardroom, PHCC, Tuesday, December 21, 2016 and called to order by Mayor B. Chisholm-Beaton at 5:00 p.m.

2. Community Outreach and Support Worker

Review and discussion of the documentation and notes on the funding provided to the Community Outreach and Support worker was conducted. It was evident that initial funding was provided to support the program for a one year period as requested by the association however, it would appear that other program funding sources anticipated at that time were not realized. Council recognized the value provided to the residence of the Town and surrounding area by the Community Outreach and Support Worker.

MOVED by Councilor H. MacDougall and SECONDED by Councilor J. White "That the Town of Port Hawkesbury provide up to an additional \$2,800 in funding to support the continuation of the Community Outreach and Support Worker program on the following conditions:

- 1. That the Municipality of the County of Richmond provide the remaining funds required to support this position for the time period indicated.**
- 2. That a meeting be held with representation from the Municipality of the County of Richmond, the Town of Port Hawkesbury and the Richmond County Literacy Association during the month of January 2017 to review funding of this program.**
- 3. That the Community Outreach and Support Worker continue to spend one day per week in offices located in the Town of Port Hawkesbury.**
- 4. That the Richmond County Literacy Association agrees to provide monthly service and financial reports.**

5. Adjournment

The Emergency Meeting adjourned at 5:56 p.m.

January 10, 2017

Date



Approved by:
Brenda Chisholm-Beaton
Mayor



Recorded by:
Terry Doyle, P.Eng.
Chief Administrative Officer