

**PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING**

**Minutes of Meeting
February 6, 2017**

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Trevor Boudreau
Councilor, Mark MacIver
Councilor, Jeremy White
Chief Administrative Officer, Terry Doyle
Director Marketing, Recreation, Tourism & Culture, Paula Davis
Town Solicitor, Larry Evans

Regrets

Councilor, Hughie MacDougall
Director of Finance, Erin MacEachen
Director, John Bain – Eastern District Planning Commission

Guests

S/Sgt. Gregory Redl – District Commander, Inverness District RCMP

1. Call to Order

A Public meeting of the Port Hawkesbury Town Council was held in Shannon Studio, PHCC, Monday, February 6, 2017 and called to order by Mayor Brenda Chisholm-Beaton at 7:00 p.m.

2. Gallery Presentations

S/Sgt. G. Redl – District Commander, Inverness District RCMP

S/Sgt. G. Redl reviewed the Q3 offences for 2015 and 2016 stating there was a drop in Break and Enter offences this quarter. Offences designated as 'Other' include fraud, incorrect 911 calls, and assistance to the general public. He suggested a collaborative process and a meeting of Council, staff and the Detachment Commander to identify issues and joint priorities. Currently, there are no vacancies; all units are filled within the Inverness County District detachments. S/Sgt. Redl will research the reinstatement of the Drug Abuse Resistance Education (D.A.R.E.) program. He stated that detachments are assisted by information from the general public in the event of a rash of crimes but would consider speaking engagements as a form of public notices.

3. Additions to / Approval of Agenda

There were no additions to the agenda.

MOVED by Councilor M. MacIver and SECONDED by Deputy Mayor T. Boudreau "to approve the agenda as circulated". MOTION CARRIED.

4. Acknowledgements – Ken Anderson

Mayor B. Chisholm-Beaton acknowledged the passing of Ken Anderson. Ken served as a member of Port Hawkesbury Town Council and as Deputy Mayor over a span of 13 years (four terms) of Council. His service on many boards and committees included the Strait Area Chamber of Commerce, Strait of Canso Superport Corporation, InRich CBDC and the Port Hawkesbury Waterfront Committee. Ken was slated to serve on the Town's Planning Advisory Committee. The Mayor stated these were just the tip of the iceberg regarding his contributions to public service and the community and added he will be greatly missed. A moment of silence was observed.

5. Council Minutes

- Public Meeting – January 9, 2017
There were no errors or omissions.

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Council Committee Reports – Committee of the Whole: January 17, 2017

7.1 Vending By-Law – Permit Fees

Mayor B. Chisholm-Beaton declared a conflict of interest. Deputy Mayor T. Boudreau assumed the Chair. CAO, T. Doyle reviewed vendor permit fees from neighboring and various Nova Scotia towns and municipalities stating fee comparisons are difficult due to different qualifying factors. The city of Halifax was excluded from the list because of a complexity of formulas in their by-law. The Deputy Mayor and CAO recommended a review of this material, being receptive to additional information, and to move forward with discussion on a permit fee structure at the next Committee of the Whole.

7.2 Community Committee Representatives – Approval of Applicants

It was the recommendation of CAO, T. Doyle to move forward with the appointments of the community committee applicants as presented at the Committee of the Whole, January 17, 2017 as well as two additional applicants; Bruce Latimer and Michele Tabensky.

Beautification Committee

Andrea ‘Dawn’ Chisholm

By-Laws and Policy Advisory Committee

Danna Ferguson

Jo-Ann O’Neill

John Ouellette

Emergency Measures Organization

Paul Kehoe

Danny Pelrine

Financial Audit Committee

Jim Davis

Larry MacKeigan

Julie Marchand

Planning Advisory Committee

Bruce Latimer

Jason MacDonald

Michele Tabensky

Economic Development Officer, ESREN

MOVED by Councilor J. White and SECONDED by Deputy Mayor T. Boudreau “that the Town of Port Hawkesbury approves the appointment of the above applicants to their respective committees which are also comprised of members of Council and staff”. MOTION CARRIED.

7.3 Citizen Participation at Meetings

CAO, T. Doyle reviewed the draft procedural statement and guidelines for Council's consideration to implement a public question period for citizens at the end of each monthly public meeting prior to adjournment.

MOVED by Deputy Mayor T. Boudreau and SECONDED by Councilor M. Maclver "that the Town of Port Hawkesbury approves the implementation of a 10-15 minutes question period at the end of each monthly Public Meeting (only) prior to adjournment and in accordance with the procedural statement and guidelines as presented". MOTION CARRIED.

The procedural statement and guidelines for the citizen public question period will be posted on the Town website.

7.4 First Reading – Rezoning Application by Holy Trinity Anglican Church from Institutional (I) to Highway Commercial (C-3)

At the January 17, 2017 Committee of the Whole, Council reviewed a rezoning application by Holy Trinity Anglican Church from Institutional (I) to Highway Commercial (C-3) which is consistent with the Town's Municipal Planning Strategy. The recommendation from staff to Council was to approve this rezoning application to allow for temporary commercial operations to be located on the lot in conformity with any other appropriate Town By-Laws.

MOVED by Councilor M. Maclver and SECONDED by Councilor J. White "that the Town of Port Hawkesbury approves First Reading of the Rezoning Application by Holy Trinity Anglican Church from Institutional (I) to Highway Commercial (C-3) and that Council consider giving this application Second Reading Approval following a Public Hearing, Tuesday, March 7, 2017 in Shannon Studio". MOTION CARRIED.

Notice of Second Reading and the Public Hearing will be duly advertised in accordance with the Municipal Government Act.

7.5 Minutes – Committee of the Whole – January 17, 2017

MOVED by Councilor M. Maclver and SECONDED Councilor J. White "that the Town of Port Hawkesbury approves the minutes of the January 17, 2017 Committee of the Whole". MOTION CARRIED.

8. Correspondence

a) Eastern District Planning Commission (EDPC) – 2017-2018 Operating Estimates

The 2017-2018 EDPC Operating Estimates were approved by the EDPC Board and provided to Council and staff in accordance with the requirements of the MGA.

b) Funding Request – ROC Society

The funding request by the ROC Society will be reviewed by Council during budget deliberations.

c) Wildlife Management

Mr. Mike Boudreau, Human Wildlife Conflict Biologist, DNR addressed staff's January 19 letter concerning the coyote population in and around Port Hawkesbury. Council will review his letter for discussion at the February 21, 2017 Committee of the Whole.

9. Proclamations / Resolutions

Proclamation: Epilepsy Association of Nova Scotia – Purple Day – March 26, 2017

On behalf of Port Hawkesbury Town Council, Mayor B. Chisholm-Beaton proclaimed March 26, 2017 Purple Day in an effort to raise epilepsy awareness. Council and Staff will wear purple ribbons at the March 7 Public Meeting in support of this proclamation.

10. Other Business

a) Pentecostal Assemblies Land on Embree Street

Town Solicitor L. Evans stated Pentecostal Assemblies have requested clear title to a portion of the former Hiram Street right of way not dedicated as a public street any longer and that the Town release their ownership interest. The Town's interest will not be impacted as the deed was issued by the Town circa 1970, is lost and was never recorded. A motion of Council is needed to sign a Quit Claim Deed to release ownership interest of the Town.

MOVED by Councilor M. MacIver and SECONDED by Councilor J. White “that the Town of Port Hawkesbury authorizes Mayor B. Chisholm-Beaton and CAO, T. Doyle to sign a Quit Claim Deed to release ownership interest of the Town of Port Hawkesbury to Pentecostal Assemblies of Canada respecting a portion of the former Hiram Street right of way”. MOTION CARRIED.

b) Destination Reeves Street – Update

CAO, T. Doyle discussed the work carried out to date on the Destination Reeves Street Project. A meeting is scheduled with NS TIR and Ekistics Design to finalize the conceptual design with a proposal submission to the Province and ACOA by the end of the week. The project will be discussed in greater detail at the February 21, 2017 Committee of the Whole.

c) NSCC Request – Letter of Support

MOVED by Deputy Mayor T. Boudreau and SECONDED by Councilor J. White “that the Town of Port Hawkesbury approves a letter of support for construction of a student residence on or near the NSCC Strait Campus”. MOTION CARRIED.

The letter of support will be provided to Council for review prior to it being sent to Tom Gunn, Principal, NSCC Strait Campus.

d) Expense Reports – January 2017

CAO, T. Doyle reviewed the January 2017 Expense Report. The total expenses incurred by the Town for January were \$173.76. Monthly expense reports for the Mayor, Council and CAO are posted on the Town website.

11. Approved Additions

There were no additions to the agenda.

12. Future Meetings

The future meetings of Town Council are scheduled as follows:

- a) Committee of the Whole Tuesday, February 21, 2017
- b) Public Meeting Tuesday, March 7, 2017
- c) Committee of the Whole Tuesday, March 21, 2017

13. Public Question Period

A member of the gallery inquired if reports of toll highways potentially coming between Port Hastings and Port Hawkesbury would dovetail with the Destination Reeves Street Project. Mayor B. Chisholm-Beaton stated the NS TIR is treating these two issues as separate items. She encouraged attendance and participation in this issue on February 23 at the PHCC.

14. In Camera Session

MOVED by Deputy Mayor T. Boudreau and SECONDED by Councilor J. White “that the Town of Port Hawkesbury recess In Camera at 7:50 p.m. to discuss Provincial Lands – Site of former Canso Regional Vocational School”. MOTION CARRIED.

The Public Meeting reconvened at 8:10 p.m. with no motions resulting from In Camera discussions.

15. Adjournment

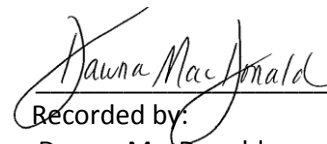
MOVED by Councilor J. White and SECONDED by Deputy Mayor T. Boudreau “that the Town of Port Hawkesbury adjourns the February 6, 2017 Public Meeting at 8:10 p.m.”. MOTION CARRIED.

March 7, 2017

Date



Approved by:
Terry Doyle, P.Eng.
Chief Administrative Officer



Recorded by:
Dawna MacDonald