

**PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING**

**Minutes of Meeting
November 6, 2017**

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Trevor Boudreau
Councilor, Hughie MacDougall
Councilor, Mark MacIver
Councilor, Jeremy White
Chief Administrative Officer, Terry Doyle
Director of Finance, Erin MacEachen
Director Marketing, Recreation, Tourism & Culture, Paula Davis
Town Solicitor, Larry Evans

Regrets

Director, John Bain – Eastern District Planning Commission

Guests

Dorothy Barnard, Chair, Strait Richmond Community Health Board
Erika Shea and Rankin MacSween – New Dawn Enterprises

1. Call to Order

A Public Meeting of the Port Hawkesbury Town Council was held in Shannon Studio, PHCC, Monday, November 6, 2017 and called to order by Mayor Brenda Chisholm-Beaton at 7:00 p.m.

2. Additions / Approval of Agenda

- i. Remembrance Day – Moment of Silence – Councilor H. MacDougall

A moment of silence was observed in recognition of veterans and Remembrance Day, November 11.

- ii. Acknowledgement – Canadian Blood Services Clinic – Mayor B. Chisholm-Beaton
- iii. Correspondence – Destination Reeves Street Project – Letters of Support
Mayor B. Chisholm-Beaton

MOVED by Councilor M. MacIver and SECONDED by Deputy Mayor T. Boudreau “that the Town of Port Hawkesbury approves the agenda with three additions”. MOTION CARRIED.

3. Appointment of Deputy Mayor

**MOVED by Deputy Mayor T. Boudreau and SECONDED by Councilor J. White “that the Town of Port Hawkesbury approves the appointment of Councilor H. MacDougall as Deputy Mayor”.
MOTION CARRIED.**

4. Gallery Presentations

- i. Community Health Board – Collaborative Community Health Plan 2017-2019

The goal of the Collaborative Community Health Plan is to address poverty, early childhood development, food security and social inclusion in our communities. The Plan also identifies potential partners and activities for the CHBs to take a lead role or assist potential partners in implementing the plan. Ms. Barnard asked for Council’s assistance on this plan as well as representation on the Strait Richmond Community Health Board. Discussion included the Province’s role in health promotion and providing Ms. Barnard with the recently conducted seniors’ survey.

- ii. New Dawn Enterprises – Erika Shea
A New Dawn Perspective on Immigration and Economic Development in Nova Scotia

Erika Shea's presentation addressed the population decline in Cape Breton Island, its municipalities and within the province as a whole from 1991-2016. Similar comparisons were made to Prince Edward Island which continues to see population growth through international migration. New Dawn Enterprises believes Cape Breton can be a leading economy in Atlantic Canada through a substantially reformed immigration structure and policy. Population growth through immigration is the option that will have the most positive and durable economic impact across generations. A question and answer period followed with Council.

5. Acknowledgements

- i. Diabetes Awareness Month

Deputy Mayor H. MacDougall received a request to assist in promoting Diabetes Awareness Month in November through the Town website and social media.

- ii. Canadian Blood Services Clinic

Mayor B. Chisholm-Beaton stated a Blood Donor Clinic will be held at the PHCC on November 8 and 9.

6. Approval of Council Minutes

- i. Public Meeting, October 3, 2017
There were no errors or omissions.
- ii. Special Public Meeting, October 17, 2017
There were no errors or omissions.

7. Business Arising from the Minutes

There was no business arising from the minutes.

8. Council Committee Reports

- i. Report of Committee of the Whole – October 17, 2017

There were no motions resulting from Council Committee Reports, October 17, 2017. There was one acknowledgement and three information items to be brought forward to the November Committee of the Whole:

- a. Mayor B. Chisholm-Beaton thanked past Deputy Mayor, T. Boudreau for assuming the role as Chair in her absence.
- b. CAO T. Doyle stated a presentation by Deputy Mayor H. MacDougall can be scheduled prior to the November 21 Committee of the Whole.
- c. CAO T. Doyle stated more information will be brought forward to the November 21 Committee of the Whole regarding the Tamarac Booster Station Project and low water pressure experienced by some Tamarac residents.
- d. October Finance Report (Detailed) – E. MacEachen will provide the October detailed Finance Report at the November 21 Committee of the Whole.

- ii. Approval of Minutes: Committee of the Whole – October 17, 2017

**MOVED by Councilor M. MacIver and SECONDED by Councilor J. White “that the Town of Port Hawkesbury approves the October 17, 2017 minutes of the Committee of the Whole”.
MOTION CARRIED.**

9. Correspondence

- i. Port Hawkesbury Literacy Council (PHLC) – FEIS 2017

The Town of Port Hawkesbury received the following requests from the PHLC regarding their fall fundraiser FEIS 2017: *Secrets & Memories*:

- a) The purchase of a table of tickets consisting of 8 tickets at \$40 each, totaling \$320
- b) The use of the Bear Head Room
- c) A donation of \$900 towards the FEIS fundraiser

The past practice of Council and the recommendation of staff was to support the purchase of a table of tickets and the PHLC use of the Bear Head Room. It was noted that the Town provides support to the PHLC by way of office space at the Credential Building and with representation of two Town members on their Board.

**MOVED by Deputy Mayor H. MacDougall and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury approves the purchase of a table consisting of 8 tickets at \$40 each, totaling \$320; and, the use of the Bear Head Room for the annual FEIS fundraiser October 17, 2017”. MOTION CARRIED.
The third PHLC funding request for a donation of \$900 was denied by Council.**

- ii. Strait Area Evergreen Senior’s Club – Christmas Bazaar, December 2

The recommendation by Staff was to donate free Strait Area Pool passes and PHCC Arena skating passes.

MOVED by Councilor T. Boudreau and SECONDED by Councilor J. White “that the Town of Port Hawkesbury approves the donation of free Strait Area Pool passes and PHCC Arena skating passes for the Strait Area Evergreen Senior’s Club Christmas Bazaar, December 2, 2017”. MOTION CARRIED.

- iii. Christmas Daddies

MOVED by Councilor J. White and SECONDED by Deputy Mayor H. MacDougall “that the Town of Port Hawkesbury approves the donation of \$250 for the annual Christmas Daddies Telethon, December 2, 2017”. MOTION CARRIED.

- iv. Port Hawkesbury Seasonal Services

MOVED by M. MacIver and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury approves the request to provide funds necessary to cover any shortfall incurred with this project which are not funded by donations”. MOTION CARRIED.

- v. CPF Canadian Parents for French

**MOVED by Deputy Mayor H. MacDougall and SECONDED by Councilor J. White “that the Town of Port Hawkesbury approves the donation of one hour of free ice rental at the PHCC arena”.
MOTION CARRIED.**

vi. Destination Reeves Street – Letters of Support

Mayor B. Chisholm-Beaton acknowledged the receipt of three letters of support for the Destination Reeves Street Project from Port Hawkesbury Paper, MacEachern Broadcasting Ltd., and, Tim Hortons.

10. Proclamations/Resolutions

There were no proclamations or resolutions.

11. Other Business

i. Second Reading – By-Law to Amend the Land Use By-Law

**MOVED by Councilor T. Boudreau and SECONDED by Councilor J. White “that the Town of Port Hawkesbury approves Second Reading of the By-Law to Amend the Land Use By-Law”.
MOTION CARRIED.**

EDPC Staff will prepare the required advertising in The Reporter regarding the appeal process before the By-Law to Amend the Land Use By-Law takes effect.

ii. Committee Appointments

On December 6, 2016 there was a motion in which the time frame of Council representation on regional and local committees would be a two year period. Council committee appointments and reassignment on regional and local committees will be scheduled in November 2018 for ratification at a December 2018 Public Meeting. Deputy Mayor H. MacDougall would like more discussion on committee appointments including a review of the Committees and Boards By-Law.

MOVED by Councilor T. Boudreau and SECONDED by Councilor J. White “that the Town of Port Hawkesbury approves the current structure of Regional and Local Committee Appointments”. MOTION CARRIED. One nay was recorded from Deputy Mayor H. MacDougall.

iii. Contracted Services/Tenders

Councilor M. MacIver stated the Town uses services outside the Public Works Department and suggested tendering at hourly rates for these services. CAO T. Doyle suggested a review of the tender process at the November Committee of the Whole. Council requests and staff recommendations can be discussed at that time. Councilor M. MacIver appreciated the work involved by staff in this process.

iv. Fireworks By-Law

Town Solicitor L. Evans reviewed Section 4. *Sale of Fireworks and Firecrackers* of the Town’s Fireworks By-Law. A question and answer period followed.

v. Expense Report– October

CAO, T. Doyle reviewed the Expense Report of the Mayor, Council and CAO for the month of October. The total expenses were \$1,010.96. Expense reports are posted on the Town website.

12. Approved Additions

The three additions to the agenda were reviewed and discussed by Council in Section 2, Section 5 and Section 9.

13. Future Meetings

Council was in support of including the staff committee reports at the December 5 Public Meeting and not having the regular scheduled Committee of the Whole, Tuesday, December 19. The next meeting of Council is the Public Meeting, Tuesday, December 5, 2017.

14. Public Question Period

There were no questions from the gallery.

15. Adjournment

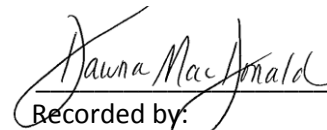
MOVED by Councilor J. White and SECONDED by Deputy Mayor H. MacDougall "that the Town of Port Hawkesbury adjourns the November 6, 2017 Public Meeting at 8:30 p.m.". MOTION CARRIED.

December 6, 2017

Date



Approved by:
Terry Doyle, P.Eng.
Chief Administrative Officer



Recorded by:
Dawna MacDonald