

**PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING**

**Minutes of Meeting
Monday, November 4, 2019**

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Mark MacIver
Councilor, Trevor Boudreau
Councilor, Blaine MacQuarrie
Chief Administrative Officer, Terry Doyle
Director of Finance, Erin MacEachen
Director Marketing, Recreation, Tourism & Culture, Paula Davis
Town Solicitor, Patrick Lamey

Regrets

Councilor H. MacDougall

Guests

President & CEO, Cape Breton Partnership – Carla Arsenault
Communications Co-coordinator, Cape Breton Partnership – Jeremy Martell

1. Call to order

A Public Meeting of the Port Hawkesbury Town Council was held in Shannon Studio, PHCC, Monday, November 4, 2019 and called to order by Mayor Brenda Chisholm-Beaton at 7:00 p.m.

A moment of silence was observed in honour of our veterans.

2. Additions to the agenda

- i. Letter of Support – Early Years Coordinator Position – Mayor B. Chisholm-Beaton
(to be addressed in Agenda Item #11- Correspondence)
- ii. Crosswalks – Intersection of Reeves Street/Reynolds Street – Deputy Mayor M. MacIver

3. Approval of the agenda

MOVED by Deputy Mayor M. MacIver and SECONDED by Councilor B. MacQuarrie “that the Town of Port Hawkesbury approves the agenda as amended.” MOTION CARRIED.

4. Appointment of Deputy Mayor

**MOVED by Deputy Mayor M. MacIver and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury approves the appointment of Councilor B. MacQuarrie as Deputy Mayor”.
MOTION CARRIED.**

Mayor B. Chisholm-Beaton extended congratulations to Deputy Mayor Blaine MacQuarrie and thanked outgoing Deputy Mayor M. MacIver for his year of service.

5. Gallery Presentations

- i. Cape Breton Unama’ki Economic and Population Growth Strategy

The Cape Breton Unama’ki Economic & Population Growth Strategy was developed to integrate municipal units and First Nation communities to come together to support regional economic development initiatives and chart a course for Cape Breton Island. CEO, C. Arsenault’s presentation included potential areas of focus and survey information. Council and staff were asked to coordinate schedules to meet with the consultant team and to work with the Cape Breton Partnership to assist in the development of the Cape Breton Unama’ki Economic and Population Growth Strategy. A question and answer period followed.

5. Gallery Presentations continued....

- ii. NS Department of Municipal Affairs – Municipal Advisor, Ross MacDonald
This presentation was deferred.

6. Acknowledgements

Best wishes were extended to Deputy Mayor Blaine MacQuarrie.

7. Approval of Council Minutes

- Public Meeting October 1, 2019 No Errors or Omissions
- Special Public Meeting October 22, 2019 No Errors or Omissions
- Public Hearings October 24, 2019 No Errors or Omissions
- Emergency Meeting October 28, 2019 No Errors or Omissions

8. Business Arising from the Minutes

There was no business arising from the minutes.

9. Council Committee Reports

i. Report from the Committee of the Whole – October 22, 2019

- a. First Reading – Repeal of the Destruction of Documents By-law

MOVED by Councilor T. Boudreau and SECONDED by Deputy Mayor B. MacQuarrie “that the Town of Port Hawkesbury approves First Reading to Repeal the Destruction of Documents By-law”. A Public Hearing is scheduled Tuesday, December 3, 2019 at 6:30 p.m. in Shannon Studio.” MOTION CARRIED.

- b. First Reading – Repeal of the Garbage Collection By-law

MOVED by Councilor M. MacIver and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury approves First Reading to Repeal the Garbage Collection By-law”. A Public Hearing is scheduled Tuesday, December 3, 2019 at 6:30 p.m. in Shannon Studio.” MOTION CARRIED.

ii. Motions Arising from In Camera Session

There were no motions resulting from the October 22, 2019 In Camera Session.

iii. Approval of Minutes: Committee of the Whole – October 22, 2019

MOVED by Deputy Mayor B. MacQuarrie and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury approves the October 22, 2019 meeting minutes of the Committee of the Whole”. MOTION CARRIED.

10. Motions from In Camera Session – November 4, 2019

There were no motions resulting from the November 4, 2019 In Camera Session.

11. Correspondence

Letter of Support Request – Early Years Coordinator Position

MOVED by Councilor T. Boudreau and SECONDED by Deputy Mayor B. MacQuarrie “that the Town of Port Hawkesbury approves the request for a letter of support for an Early Years Coordinator position”. MOTION CARRIED.

12. Proclamations / Resolutions

There were no proclamations or resolutions.

13. Other Business

- i. Second Reading – Rezoning of Lands – Municipal Planning Strategy and Land Use By-law
Properties PID #50156322 and PID #50317395

MOVED by Councilor T. Boudreau and SECONDED by Councilor M. MacIver “That the Town of Port Hawkesbury approves Second and Final Reading to amend the Municipal Planning Strategy and Land Use By-law to re-designate properties located at PIDs #50156322 and #50317395 from the residential to the commercial designation, and: the Town of Port Hawkesbury approves the same properties from R-4/R-5/R-2 to Mixed Use (M-1) Zone.” MOTION CARRIED.

- ii. Second Reading – By-law to Amend the Land Use By-law – PID #50273309

MOVED by Councilor M. MacIver and SECONDED by Councilor T. Boudreau That the Town of Port Hawkesbury approves Second and Final Reading to amend the Commercial Restricted (C-4) Zone of the Land Use By-law to include ‘recreational cannabis production, extraction and processing’ as a permitted use in the C-4 zone”. MOTION CARRIED.

- iii. Cape Breton Regional Enterprise Network – Council Representation

MOVED by Councilor T. Boudreau and SECONDED by Councilor M. MacIver “That the Town of Port Hawkesbury approves the appointment of Mayor Brenda Chisholm-Beaton to represent the Town on the Cape Breton Regional Enterprise Network Liaison Oversight Committee”. MOTION CARRIED.

MOVED by Councilor T. Boudreau and SECONDED by Deputy Mayor B. MacQuarrie “That the Town of Port Hawkesbury approves the appointment of Councilor H. MacDougall as an alternate representative to Mayor Brenda Chisholm-Beaton to represent the Town on the Cape Breton Regional Enterprise Network Liaison Oversight Committee”. MOTION CARRIED.

- iv. Funding Request – Strait Area Transit – Mayor. B. Chisholm-Beaton

The Town of Port Hawkesbury (in addition to the Municipalities of the Counties of Inverness and Richmond) received a funding request from the Strait Area Transit (SAT) to assist with their continued growth and to improve safety measures for passengers and personnel. Council discussion followed.

MOVED by Deputy Mayor B. MacQuarrie and SECONDED by Councilor T. Boudreau “That the Town of Port Hawkesbury approves a funding request of \$2100 to the Strait Area Transit to assist with their continued growth and to improve safety measures for passengers and personnel”. MOTION CARRIED.

- v. Racquetball Court Update

Director P. Davis provided an update on the two racquetball courts stating one court is assigned to the Port Hawkesbury Judo Club and the second court has the ability to be converted into a squash court. The renovation costs are not yet determined. The two courts are committed for a 2020 racquetball tournament.

vi. Physician Recruitment

Mayor B. Chisholm-Beaton provided an update from a meeting she attended with Nova Scotia Health Authority members. A draft Terms of Reference will be circulated to Council. Discussion included interest from the Strait Area Chamber of Commerce to assist with the committee; Council’s assistance with identifying committee members; and, promotional materials to assist with recruitment and retention. Councilor T. Boudreau will attend a Doctors Nova Scotia – Recruiting Dalhousie University Medical Learners event in Halifax. Deputy Mayor B. MacQuarrie noted the name of the committee was identified as the *Port Hawkesbury Physician and Health Professional Attraction and Retention Committee*, to reflect the breadth of the committee’s vision and a diversity of health professionals .The Deputy Mayor circulated information from NS Communities, Culture and Heritage for potential funding to support community efforts in physician recruitment and retention. Staff will submit an application by the December 1, 2019 deadline.

vii. Christmas Holiday Schedule – CAO, T. Doyle
This agenda item was deferred.

viii. Leaf & Yard Waste Site Closure Date – CAO, T. Doyle

**MOVED by Councilor M. MacIver and SECONDED by Councilor T. Boudreau “That the Town of Port Hawkesbury approves the closure date of November 30, 2019 for the Leaf and Yard Waste site”.
MOTION CARRIED.**

ix. Expense Report – October 2019 – CAO, T. Doyle

CAO, T. Doyle reviewed the October Expense Report for the Mayor, Council and CAO. The total of expenses for the month of October was \$2,487.43. Expense reports are posted on the Town website.

14. Approved Additions

i. Crosswalks – Intersection of Reeves Street/Reynolds Street

Councilor M. MacIver received concerns from residents regarding the short time for the pedestrian crossing count at the intersection of Reeves Street and Reynolds Street. Staff will send a letter to the Port Hawkesbury Department of Transportation and the NS Transportation of Infrastructure Renewal requesting a review of the operation of the signals for pedestrian and traffic sequencing.

15. Future Meetings

- Committee of the Whole Tuesday, November 19, 2019 7:00 p.m.
- Public Hearing Tuesday, December 3, 2019 6:30 p.m.
- Public Meeting Tuesday, December 3, 2019 7:00 p.m.
- Committee of the Whole Tuesday, December 17, 2019 7:00 p.m.

16. Public Question Period

There were no questions received from the gallery.

17. Adjournment

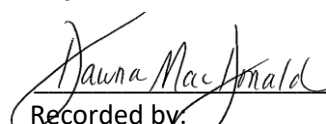
MOVED by Councilor T. Boudreau and SECONDED by Deputy Mayor B. MacQuarrie “that the Town of Port Hawkesbury adjourns the November 4, 2019 Public Meeting at 8:00 p.m.” MOTION CARRIED.

December 4, 2019

Date



Approved by:
Terry Doyle, P.Eng.
Chief Administrative Officer



Recorded by:
Dawna MacDonald