

**PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING**

**Minutes of Meeting
October 7, 2014**

Present

Mayor, Billy Joe MacLean
Deputy Mayor, Dr. Trevor Boudreau
Councilor, Brenda Chisholm-Beaton
Councilor, Joe Janega
Councilor, Bert Lewis
Chief Administrative Officer, Maris Freimanis
Director of Finance, Erin MacEachen
Director Marketing, Recreation, Tourism & Culture, Paula Davis
Town Solicitor, Larry Evans

1. Call to Order

A Public Meeting of the Port Hawkesbury Town Council was held in the Shannon Studio, PHCC, Tuesday, October 7, 2014 and was called to order by Mayor MacLean at 7:00 p.m. Mayor MacLean welcomed back Director of Finance, E. MacEachen from a leave of absence.

2. Gallery Presentations

There were no gallery presentations.

3. Additions to / Approval of Agenda

There was one addition to the In Camera agenda:

- Land/Property Issue – Status of Wellness Centre

MOVED by Councilor B. Chisholm-Beaton and SECONDED by Councilor B. Lewis “To approve the agenda as amended”. MOTION CARRIED.

4. Minutes

a) Regular Town Council September 9, 2014

There were no errors or omissions.

b) Committee of the Whole September 15, 2014

MOVED by Deputy Mayor Dr. T. Boudreau and SECONDED by Councilor B. Chisholm-Beaton “To approve the September 15, 2014 minutes of the Committee of the Whole Meeting”. MOTION CARRIED.

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Proclamations

There were no proclamations.

7. Correspondence

There was no correspondence.

8. Resolutions

- Canada Post

Council agreed to table this agenda item.

9. Other Business

a) Change of Date – November Public Meeting

The regular scheduled November Public Meeting falls on November 4. Mayor MacLean, Council and CAO, Freimanis will be attending the UNSM Fall Conference. Council agreed to reschedule the November Public Meeting on Monday, November 17 followed by the Committee of the Whole Meeting.

b) Single Call Policy

The Town of Port Hawkesbury will implement a project to bring a single answering point and information management system to effectively and efficiently communicate with citizens and stakeholders, manage information requests, and support staff in meeting the needs of citizens and stakeholders. The project will consist of a new phone number for the Town [902.625.TOWN (8696)], a new directory and message management system, and an email template for departmental requests. The project will go live November 1st. CAO, M. Freimanis reviewed the procedures for the project with Council and responded to questions relating to an auto attendant, resident inquiries or complaints by email, and possible cost savings.

MOVED by Councilor J. Janega and SECONDED by Councilor B. Chisholm-Beaton "To approve the Single Call Policy". MOTION CARRIED.

c) Regional Enterprise Networks (REN)

In past meetings Council discussed the merits of joining a REN. Council agreed to sign a Letter of Cooperation with REN 5 which consists of the Town of Antigonish, Municipality of the County of Antigonish, Municipality of the District of Guysborough, Town of Mulgrave, and the Municipality of the District of St. Mary's. The Letter of Cooperation does not commit the Town to join REN 5 and enter into inter-municipal agreements, but only to explore the setup and costs involved. Council will be provided with a breakdown of costs relating to joining a REN 5 or a REN 6 (Cape Breton). Council discussion included the importance of being involved in the early stages of the REN 5, focus on our port and the Strait Region, and membership in the Cape Breton Partnership. Mayor MacLean requested Deputy Mayor Dr. T. Boudreau to take the chair in order for the Mayor to make a motion.

MOVED by Mayor MacLean and SECONDED by Councilor B. Chisholm-Beaton "To sign a Letter of Cooperation with REN 5". MOTION CARRIED.

10. Approved Additions

- In Camera Agenda – Land/Property Issue – Status of Wellness Centre

The Public Meeting of Town Council recessed In Camera at 7:35 p. m. to discuss a Personnel Issue and a Land/Property Issue – Status of Wellness Centre. The Public Meeting reconvened at 8:25 p.m.

a) Personnel Issue

MOVED by Councilor J. Janega and SECONDED by Councilor B. Lewis "To approve a 1.5% economic adjustment and 1% pension increase for all staff effective April 1, 2014 for three years and to authorize Mayor MacLean and CAO Freimanis to sign the Collective Agreement, CUPE Local 2434. MOTION CARRIED.

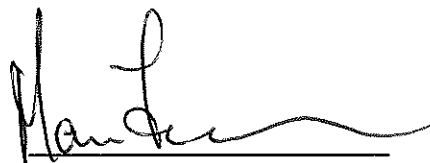
b) Land/Property Issue – Status of Wellness Centre

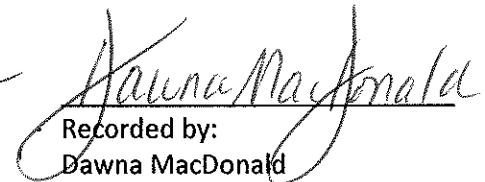
CAO Freimanis will undertake an appraisal of the Wellness Centre, Incubator Mall and Town properties for potential sale or rental income for the Town.

11. Adjournment

MOVED by Councilor J. Janega, and **SECONDED** by Councilor B. Chisholm-Beaton "To adjourn the Regular Town Council Meeting at 8:30p.m." **MOTION CARRIED.**

October 21, 2014
Date


Approved by:
Maris Freimanis, CAO


Recorded by:
Dawna MacDonald