

**PORT HAWKESBURY TOWN COUNCIL
COMMITTEE OF THE WHOLE**

**Minutes of Meeting
April 18, 2016**

Present

Mayor, Billy Joe MacLean
Deputy Mayor, Bert Lewis
Councilor, Dr. Trevor Boudreau
Councilor, Brenda Chisholm-Beaton
Councilor, Joe Janega
Chief Administrative Officer, Maris Freimanis
Director of Finance, Erin MacEachen
Director of Marketing, Recreation, Tourism & Culture, Paula Davis
Town Solicitor, Larry Evans

1. Call to Order

A meeting of the Committee of the Whole was held in the Shannon Studio, PHCC, Monday, April 18, 2016 and called to order by Mayor MacLean at 7:00 p.m.

2. Additions to / Approval of Agenda

There was one addition to the agenda:

- Personnel Issue – In Camera Session – Councilor J. Janega

MOVED by Councilor B. Chisholm-Beaton and SECONDED by Deputy Mayor B. Lewis “to approve the addition to the agenda”. MOTION CARRIED.

3. Gallery Presentations

There were no gallery presentations.

4. Other Business

a) Leaf and Yard Waste Site Opening

The Leaf and Yard Waste Site on Crandall Road will open for the season, Saturday, May 7, from 8:00 a.m. to 12:00 p.m. continuing every Saturday until November 12. The notice will be advertised on the website and in The Reporter. An additional Saturday in late November or early December was discussed to accommodate the needs of residents.

b) Spring Hydrant Flushing

The Town Water Utility will conduct their Spring Hydrant Flushing and Main Program May 8 to 20 during the hours of 10:00 p.m. and 6:00 a.m. to minimize inconvenience to customers. Customers are advised to visually check the water before use during the flushing program. This information will be provided on our website, The Reporter and on The Hawk.

c) Spring Residential Curbside Cleanup

The Spring Residential Curbside Cleanup is scheduled May 16. Residents are asked not to place material at curbside before May 9 in accordance with the Solid Waste Resource Management By-Law. Residents may be subject to penalty if placing material at curbside prior to May 9. There will be one collection only per residence. Information on the Spring Residential Curbside Cleanup will be advertised on the website, in The Reporter and on The Hawk.

d) Council Appointment – Eastern Counties Regional Library (ECRL) Board

Due to a scheduling conflict, Deputy Mayor B. Lewis who sits on the ECRL Board cannot attend all meetings. Councilors Dr. T. Boudreau and J. Janega will alternate attendance at these meetings with Deputy Mayor B. Lewis.

e) Eastern County Regional Library Board – Equity Grant

MOVED by Councilor J. Janega and SECONDED by Councilor B. Chisholm-Beaton “to support Eastern Counties Regional Library’s request to the Province that the ECRL Equity Grant be increased to 15% of its base amount”. MOTION CARRIED.

f) ROC Society – Land MacQuarrie Drive Extension

MOVED by Councilor J. Janega and SECONDED by Councilor B. Chisholm-Beaton “to grant the ROC Society the parcel of land adjacent to the ROC on the basketball court side of their building which contains Town storm drains”. MOTION CARRIED.

The Town will share expenses with the ROC Society regarding legal and surveying requirements.

g) Staff Report – Future Public Presentation

CAO M. Freimanis presented a draft report of the presentation: *Past, Present and Moving Forward: Port Hawkesbury* to Council for their review and feedback. The final enhanced presentation to the public will be less structured and contain graphics. Council and staff will discuss a go forward plan and timeline after budget deliberations to review the report’s content, its format and adjustments to be made for a more comprehensive and representative report of Council and staff. The final report will made available to members of the community through public consultations.

5. Approved Additions

- Personnel Issues – In Camera Session

MOVED by Councilor Dr. T. Boudreau and SECONDED by Deputy Mayor B. Lewis “to recess In Camera at 8:05 p.m. to discuss personnel issues.” MOTION CARRIED.

The Committee of the Whole reconvened at 9:05 p.m.

MOVED by Councilor J. Janega and SECONDED by Councilor B. Chisholm-Beaton “to approve the leave of absence for Gordie Snook for a period of six (6) months”. MOTION CARRIED.

MOVED by Councilor J. Janega and SECONDED by Councilor B. Chisholm-Beaton “to approve the hiring of a Director of Operations and operator for the treatment plants as discussed In Camera”. MOTION CARRIED.

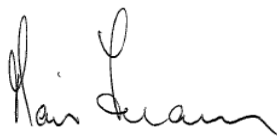
Mayor MacLean requested that the minutes reflect his opposition to hiring an engineer.

6. Adjournment

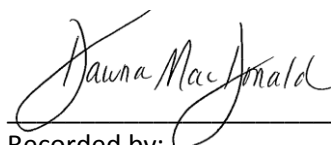
MOVED by Councilor Dr. T. Boudreau and SECONDED by Councilor J. Janega “to adjourn the Committee of the Whole at 9:05 p.m”. MOTION CARRIED.

May 4, 2016

Date



Approved by:
Maris Freimanis, P.Eng.
Chief Administrative Officer



Recorded by:
Dawna MacDonald