

PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING
(Held Virtually)

Minutes of Meeting
Tuesday, April 7, 2020

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Blaine MacQuarrie
Councilor, Hughie MacDougall
Councilor, Mark MacIver
Chief Administrative Officer, Terry Doyle
Director, Finance, Erin MacEachern
Director, Marketing, Recreation, Tourism & Culture, Paula Davis
Town Solicitor, Patrick Lamey

1. Call to order

A Public Meeting of the Port Hawkesbury Town Council was held virtually, Tuesday, April 7, 2020 and called to order by Mayor Brenda Chisholm-Beaton at 7:00 p.m.

2. Additions to the agenda

There were no additions to the agenda.

3. Approval of the agenda

MOVED by Councilor H. MacDougall and SECONDED by Councilor M. MacIver “that the Town of Port Hawkesbury approves the agenda as distributed”. MOTION CARRIED.

4. Gallery Presentations - Deferred

- Island Community Justice Society – Elise Proctor-Campbell, Coordinator of Volunteers/Case Worker
- Nova Scotia Quality of Life – Kevin MacEachern

5. Acknowledgements

Condolences

- COVID-19 Pandemic – A moment of silence was observed for the first fatality in the Eastern Zone of Nova Scotia – Mayor B. Chisholm-Beaton
- Jim Coady – Mr. Coady was acknowledged for his contributions as a former Councilor and employer in the Town of Port Hawkesbury – Councilor H. MacDougall

Other Acknowledgements

- Town Council and staff were commended for their continued work with the Pandemic Preparedness Planning and Town operations – Mayor B. Chisholm-Beaton
- Premier McNeil and Dr. Strang were acknowledged for their commitment to the public health mandate during the pandemic crisis – Mayor B. Chisholm-Beaton

6. Approval of Council Minutes

- Public Meeting March 3, 2020
There were no errors or omissions.
- Emergency Meeting March 15, 2020
There were no errors or omissions.
- Emergency Meeting March 30, 2020
There were no errors or omissions.

7. Business Arising from the Minutes

There was no business arising from the minutes.

8. Council Committee Reports

i. Report from the Committee of the Whole – March 17, 2020

Letter of Support – Bid for Female Midget AAA Franchise – NS Female Midget Hockey League

On behalf of the Town of Port Hawkesbury, an email was sent to Aaron MacDonald, CBW Executive, providing support for the bid for the Female Midget AAA Franchise in the NSFMHL. The following motion was brought forward from the March 17, 2020 Report from the Committee of the Whole:

MOVED by Councilor H. MacDougall and SECONDED by Deputy Mayor B. MacQuarrie “That the Town of Port Hawkesbury approves support for the bid for a Female Midget AAA Franchise in the Nova Scotia Female Midget Hockey League (NSFMHL).” MOTION CARRIED.

ii. Motions from the March 17, 2020 In Camera Session

There were no motions resulting from the March 17, 2020 In Camera Session.

iii. Approval of Committee of the Whole Minutes – March 17, 2020

MOVED by Deputy Mayor B. MacQuarrie and SECONDED by Councilor M. MacIver “That the Town of Port Hawkesbury approves the March 17, 2020 Committee of the Whole minutes.” MOTION CARRIED.

9. Motions from In Camera Session – April 7, 2020

i. Returning Officer, Municipal Election – October 17, 2020

MOVED by Councilor H. MacDougall and SECONDED by Councilor M. MacIver “That the Town of Port Hawkesbury approves Cathy Conrad as the Returning Officer for the October 17, 2020 Municipal Election.” MOTION CARRIED.

ii. Other Motions from In Camera Session

Ordinarily Resident Status – Councilor T. Boudreau

MOVED by Deputy Mayor B. MacQuarrie to amend the original motion of June 25, 2019 whereby the Town of Port Hawkesbury approves the request of Councilor T. Boudreau to be ordinarily resident outside the Municipality but within the Province in accordance with Section 17.6 of the MGA for a period of time not to exceed six months by adding the period commencing March 24, 2020”.

There was no Secunder for the motion. As a result, a vacancy was declared on the Port Hawkesbury Town Council.

10. Correspondence

There was no correspondence for review.

11. Proclamations/Resolutions

There were no proclamations or resolutions.

12. Other Business

i. Pandemic Preparedness Plan – Addendum

The addenda to the TOPH Pandemic Preparedness Plan were comprised of updates to the Continuity Plan; and Appendices: #7: NS State of Emergency Declarations; #8: COVID-19 Protocol for Contractors and Suppliers; and, #9: Listing of Businesses. Staff were commended on their work on the Pandemic Preparedness Plan.

MOVED by Councilor M. MacIver and SECONDED by Councilor H. MacDougall “That the Town of Port Hawkesbury approves the amendments as presented to the TOPH Pandemic Preparedness Plan.” MOTION CARRIED.

ii. Interest Deferral on Ratepayer Accounts

MOVED by Councilor M. MacIver and SECONDED by Deputy Mayor B. MacQuarrie “That the Town of Port Hawkesbury approves the deferral of interest application to tax and utility accounts for the months of March and April.” MOTION CARRIED.

iii. Civic Centre Balloon Payment Pre-approval

MOVED by Councilor H. MacDougall and SECONDED by Deputy Mayor B. MacQuarrie “That the Town of Port Hawkesbury approves moving forward with the Resolution for Pre-Approval of Debenture Issuance Subject to Interest Rate as presented.” MOTION CARRIED.

iv. Expense Report – March 2020

There were no expenses incurred by the Mayor, Council and CAO for the month of March. Expense reports are posted on the Town website.

13. Approved Additions

There were no additions to the agenda.

14. Future Meetings

The future meetings of Town Council are scheduled as follows:

- Committee of the Whole Tuesday, April 21, 2020
- Public Meeting Tuesday, May 5, 2020
- Committee of the Whole Tuesday, May 19, 2020

15. Adjournment

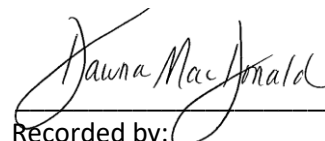
MOVED by Deputy Mayor B. MacQuarrie and SECONDED by Councilor M. MacIver “that the Town of Port Hawkesbury adjourns the April 7, 2020 Public Meeting at 7:33 p.m.”. MOTION CARRIED.

May 6, 2020

Date



Approved by:
Terry Doyle, P.Eng.
Chief Administrative Officer



Recorded by:
Dawna MacDonald