

**PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING**

**Minutes of Meeting
February 6, 2018**

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Hughie MacDougall
Councilor, Trevor Boudreau
Councilor, Jeremy White
Chief Administrative Officer, Terry Doyle
Director of Finance, Erin MacEachen
Town Solicitor, Larry Evans

Regrets

Councilor, Mark MacIver
Director Marketing, Recreation, Tourism & Culture, Paula Davis
Director, John Bain – Eastern District Planning Commission

Guests – Property Valuation Services Corporation (PVSC)

Carlos Resendes, VP Business & Innovation Services
Dave Penny, Residential Manager
Ann Smith- Macquarie
Nancy LeBlanc-Arsenault

1. A Public Meeting of the Port Hawkesbury Town Council was held in Shannon Studio, PHCC, Tuesday, February 6, 2018 and called to order by Mayor Brenda Chisholm-Beaton at 7:00 p.m.
2. Additions to the Agenda
There were no additions to the agenda.
3. Approval of the Agenda
MOVED by Deputy Mayor H. MacDougall and SECONDED by Councilor J. White “that the Town of Port Hawkesbury approves the agenda as circulated”. MOTION CARRIED.
4. **Gallery Presentations**
Property Valuation Services Corporation (PVSC) – Carlos Resendes
The PVSC is responsible for assessing all property in NS as mandated under the NS Assessment Act. The information gathered is used by municipalities, property owners and other stakeholders to provide annual assessment rolls and assessments, and in the administration of property assessment appeals. Mr. Resendes discussed PVSC Quality Measures; assessments and the valuation process; and, the Capped Assessment Program and eligibility criteria. A question and answer period followed with Council.
5. **Acknowledgements**
 - i. Mayor B. Chisholm-Beaton acknowledged February as *African Heritage Month*
 - ii. Councilor J. White acknowledged his attendance at a *Mental Health and Wellness Resources in Our Area* event February 5th.
6. **Approval of Council Minutes**
Public Meeting – January 8, 2018
There were no errors or omissions.

7. Business Arising from the Minutes

There was no business arising from the minutes.

8. Council Committee Reports

- i. Report of Committee of the Whole
 - a) Waterfront Advisory Committee Applicants

MOVED by Councilor J. White and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury approves the Waterfront Advisory Committee Applicants as presented”.

On the question, Deputy Mayor H. MacDougall requested this agenda item be deferred for discussion at the next Committee of the Whole.

MOVED by Deputy Mayor H. MacDougall and SECONDED by Councilor T. Boudreau “to defer the Waterfront Advisory Committee Applicants agenda item to the February 20, 2018 Committee of the Whole”.
MOTION CARRIED.

- b) Eastern Strait Regional Enterprise Network (ESREN) – Membership Request by Town of Mulgrave

MOVED by Councilor T. Boudreau and SECONDED by Deputy Mayor H. MacDougall “to approve the request from the Town of Mulgrave to join the Eastern Strait Regional Enterprise Network”. MOTION CARRIED.

- c) Tax Accounts – Request to Write off Taxes and Accrued Interest

MOVED by Councilor J. White and SECONDED by Deputy Mayor H. MacDougall “to approve the request to write-off the taxes and accrued interest for Tax Account #06160832 (\$454.11) and Tax Account #07957483 (\$1,267.34)”. MOTION CARRIED.

- ii. Approval of Minutes – Committee of the Whole – January 29, 2018

MOVED by Councilor J. White and SECONDED by Councilor T. Boudreau “to approve the minutes of the January 29, 2018 Committee of the Whole”. MOTION CARRIED.

9. Correspondence

There was no correspondence.

10. Proclamations/Resolutions

There were no proclamations or resolutions.

11. Other Business

- i. Economic Hub Meeting Update – Mayor B. Chisholm-Beaton

The Urban Hub Mayors consist of elected leaders of NS municipalities that are regional centres (hubs) supporting the surrounding rural areas and adjacent towns by providing a home for essential commercial and institutional services. The Mayor stated that economic success of our towns and rural areas requires strong town centres with a diverse population and the ability to provide services and institutions that are attractive provincially, nationally and globally. The Mayor will provide Council with updates from future Economic Hub meetings.

ii. Cannabis Update – Deputy Mayor H. MacDougall

Deputy Mayor H. MacDougall requested further discussion on the federal government’s decision to distribute cannabis online and in existing Nova Scotia Liquor Corporation (NSLC) stores in nine designated locations in the province. The nearest locations for sale of cannabis are Sydney River and New Glasgow leaving a gap in the Strait Area for this service. The Deputy Mayor requested a letter sent to Justice Minister Mark Furey to address this service gap. Staff will prepare a draft letter for Council’s review at the next Committee of the Whole.

iii. Expense Report – January

CAO, T. Doyle reviewed the expense report of the Mayor, Council and CAO for the month of January. The total expenses were \$1,587.54. Expense reports are posted on the Town website.

12. Approved Additions

There were no additions to the agenda.

13. Future Meetings

The next meetings of Town Council and committees are scheduled as follows:

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| i. | Destination Reeves Street Façade Design Meeting
and Presentation | Wednesday, February 7, 2018 |
| ii. | By-Laws and Policies Committee | Monday, February 12, 2018 (Deferred) |
| iii. | Committee of the Whole | Tuesday, February 20, 2018 |
| iv. | Public Meeting | Tuesday, March 6, 2018 |
| v. | Emergency Measures Organization Meeting | Saturday, March 10, 2018 |
| vi. | Committee of the Whole | Tuesday, March 20, 2018 |

14. Public Question Period

There were no questions from the gallery.

15. Adjournment

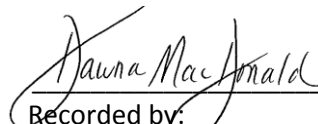
MOVED by Councilor J. White and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury adjourns the February 6, 2018 Public Meeting at 7:50 p.m.”. MOTION CARRIED.

March 7, 2018

Date



Approved by:
Terry Doyle, P.Eng.
Chief Administrative Officer



Recorded by:
Dawna MacDonald