

**PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING**

**Minutes of Meeting
June 5, 2018**

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Hughie MacDougall
Councilor, Trevor Boudreau
Councilor, Mark MacIver
Councilor, Jeremy White
Chief Administrative Officer, Terry Doyle
Director of Finance, Erin MacEachen
Director Marketing, Recreation, Tourism & Culture, Paula Davis
Town Solicitor, Larry Evans

Guests

- Port Hawkesbury Paper (PHP) Wood Utilizations and Forest Management Practices – Andrew Fedora, Leader, Sustainability & Outreach
- Eastern Strait Regional Enterprise Network (ESREN) – Port Development – CEO, John Beaton
- NSCC Strait Campus – Tom Gunn, Principal

1. Call to Order

A Public Meeting of the Port Hawkesbury Town Council was held in Shannon Studio, PHCC, Tuesday, June 5, 2018 and called to order by Mayor Brenda Chisholm-Beaton at 7:00 p.m.

2. Additions to the Agenda

- i. In Camera Session – Eastern District Planning Commission (EDPC) – Lease and Board Representation Councilor T. Boudreau
- ii. Bear Sightings – Mayor B. Chisholm-Beaton
- iii. Date for September Public Meeting – CAO, T. Doyle

3. Approval of the Agenda

MOVED by Councilor J. White and SECONDED by Deputy Mayor H. MacDougall “to approve the agenda with three additions”. MOTION CARRIED.

4. Gallery Presentations

Port Hawkesbury Paper – Wood Utilizations and Forest Management Practices – Andrew Fedora

Mr. Fedora’s presentation focused on its management practices and utilization of woodlands and an update to Council on the overall state of PHP and their environmental performance. PHP is licensed to manage 522 hectares of protected areas some of which are not harvestable and have restrictions. Mr. Fedora stated herbicides are not used and much effort is put into sustainable harvesting. PHP’s accountability includes annual audits and certification for forest sustainability, DNR inspections on crown lands which are posted on a public website and a 1-800 number for the public to inquire about forestry practices. A question and answer period followed with Council.

Eastern Strait Regional Enterprise Network (ESREN) – John Beaton

Mr. Beaton provided an update and timeline on a series of meetings with industry stakeholders, working groups and committees, and regional and community leaders to discuss port development for the Strait of Canso. He provided information on a November 2017 Stakeholder Session Summary, economic development goals and objectives, and the Strait of Canso economic zone and stakeholders. A question and answer period followed addressing the role of municipalities and strategies to advance port development.

5. Acknowledgements

Larry Evans

Larry Evans was thanked and commended for his long time service as Solicitor for the Town of Port Hawkesbury and as a committed member of the community. Mayor B. Chisholm-Beaton stated L. Evans has been a great asset to the Town over a span of 45 years, serving 14 Councils and three Mayors. On behalf of Council and staff, Mr. Evans was extended best wishes on his upcoming retirement.

Air Show

Councilor T. Boudreau extended congratulations to Celtic Air Services for a successful and seamless event. The Canadian Forces Snow Birds were thanked for coming to Cape Breton and making this event possible.

6. Approval of Council Minutes

- Public Hearing May 1, 2018
- Public Meeting May 1, 2018
- Special Public Meeting May 22, 2018

There were no errors or omissions.

7. Business Arising from the Minutes

There was no business arising from the minutes.

8. Council Committee Reports

- a) Report from Committee of the Whole – May 15, 2018

CAO, T. Doyle provided an overview of the approved items resulting from the May 15 Committee of the Whole that were ratified at the May 22 Special Public Meeting.

Royal Canadian Legion – Donation

MOVED by Councilor J. White and SECONDED by Councilor M. MacIver “that the Town of Port Hawkesbury approves a donation of \$200 for the Royal Canadian Legion 23rd Annual Show “N” Shine Car Show, June 17, 2018”. MOTION CARRIED.

- b) Approval of Minutes: Committee of the Whole – May 15, 2018

MOVED by Councilor M. MacIver and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury approves the May 15, 2018 minutes of the Committee of the Whole”. MOTION CARRIED.

9. Correspondence

There was no correspondence.

10. Proclamations/Resolutions

There were no proclamations or resolutions.

11. Other Business

- i. NSCC Strait Campus – Tom Gunn, Principal

Mr. Gunn thanked the Town for their continued support and provided an update on the NSCC Strait Campus. To date, there have been 4500 graduates with approximately 300 students participating in the 2018

convocation. Honorary diplomas will be presented to Albert Marshall and Natalie MacMaster. There are 17 Community Colleges across NS contributing \$1.4 billion to the NS economy. The Strait Area Campus is now at 98% target enrollment for September. He stated an open house is in the planning stages and there is a need to improve a welcoming strategy for students to ensure they feel safe and connected to the community. Mr. Gunn thanked the Town in making the NSCC greenway and active transportation lane a priority to provide a safe link for students to the campus.

ii. 2018-2019 Budget Ratification

Staff provided highlights of the 2018-2019 budget. Council was pleased with the budget process that resulted from internal discussions with staff and workshops with the Mayor and Council.

MOVED by Councilor M. MacIver and SECONDED by Deputy Mayor H. MacDougall “that the capital and operating budgets as presented are approved, with a Residential Tax Rate set at \$1.80/\$100 assessment and that the Commercial Tax Rate set at \$4.38/\$100 assessment for the fiscal year of 2018-2019. Property taxes are payable as billed by June 1, 2018 and October 1, 2018 and interest will be charged at a rate of 18% per annum on overdue accounts”. MOTION CARRIED.

iii. First Reading – Zoning Changes – Reeves Street – re Commercial Main Street (C5) Zone

MOVED by Councilor J. White and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury gives First Reading and approves the adoption of the amending pages to both the Municipal Planning Strategy and Land Use By-Law as contained in the May 14, 2018 Planning Staff Report (Reference: Updates to Municipal Planning Strategy and Land Use By-Law in Support of Destination Reeves Street)”. MOTION CARRIED.

iv. Curbside Composting

The Mayor revisited the curbside composting presentation by Chad Kelly at the April meeting of the Committee of the Whole. CAO, T. Doyle provided information and stated staff will be working with Kara MacEachern, Waste Management Coordinator and Educator and Eastern Sanitation Limited to further investigate the curbside composting process, costs associated with transitioning to a clear bag, and an education piece for residents. Kara MacEachern will be invited to the next Committee of the Whole to provide curbside composting information to Council.

MOVED by Deputy Mayor H. MacDougall and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury sends a letter of thanks to Chad Kelly for his presentation on Curbside Composting”. MOTION CARRIED.

v. Council Summer Recess

MOVED by Councilor T. Boudreau and SECONDED by Councilor J. White “that the Town of Port Hawkesbury accepts the recommendation of CAO, T. Doyle to recess for the months of July and August with meetings called on an as needed basis”. MOTION CARRIED.

vi. Expense Report – May

CAO, T. Doyle reviewed the May Expense Report for the Mayor, Council and CAO. The total expenses for the month of May were \$2,937.53. Expense reports are posted on the Town website.

12. Approved Additions

i. Bear Sightings

Staff is working with the Department of Natural Resources (DNR) following residents' concerns on several bear sightings. To date one of two bears sighted has been live trapped with efforts to live trap the second bear and have it relocated. Bruce Murphy, Manager, DNR, stated garbage, in particular commercial dumpsters, attract bears and asked that the Town advise its residents to assist by reducing the risk of bear attractants on their properties. Pamphlets and messaging will be posted on the Town website.

ii. Lease Agreement – Eastern District Planning Commission (EDPC)

MOVED by Councilor J. White and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury approves the lease of the former PVSC space to the EDPC in accordance with In Camera discussion and subject to approval of the EDPC Board of Directors”. MOTION CARRIED.

Alternate Board Representative – EDPC

MOVED by Deputy Mayor H. MacDougall and SECONDED by Councilor J. White “that the Town of Port Hawkesbury approves Councilor M. MacIver as the Town’s alternate representative on the EDPC Board”. MOTION CARRIED.

iii. Date for September Council Meeting

Council agreed to reschedule the September Public Meeting from September 4 to September 11, 2018.

13. Future Meetings

The future meetings of Town Council are scheduled as follows:

- | | |
|--|-----------------------------|
| i. Committee of the Whole | Tuesday, June 19, 2018 |
| ii. Special Public Meeting (Tentative) | Tuesday, June 19, 2018 |
| iii. Public Meeting | Tuesday, September 11, 2018 |
| iv. Committee of the Whole | Tuesday, September 18, 2018 |

14. Public Question Period

Christine Bland – Curbside Composting

Ms. Bland inquired about the process for curbside composting. CAO, T. Doyle stated the curbside posting program has not yet been determined but would likely involve residents transferring compostable material from a small bin into a large green bin with collection every two weeks. Though composting takes place in other areas, it has not been as successful as hoped. The Town will thoroughly review best practices for curbside composting.

15. Adjournment

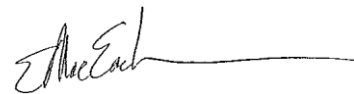
MOVED by Councilor T. Boudreau and SECONDED by Councilor J. White “that the Town of Port Hawkesbury adjourns the June 5, 2018 Public Meeting at 8:45 p.m.”. MOTION CARRIED.

September 12, 2018

Date



Approved by:
Terry Doyle, P.Eng.
Chief Administrative Officer



Recorded by:
Erin MacEachen
Director of Finance