

**PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING**

**Minutes of Meeting
Tuesday, June 11, 2019**

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Mark MacIver
Councilor, Trevor Boudreau
Councilor, Hughie MacDougall
Councilor, Blaine MacQuarrie
Acting Chief Administrative Officer and Director of Finance, Erin MacEachen
Director Marketing, Recreation, Tourism & Culture, Paula Davis
Town Solicitor, Patrick Lamey

Regrets

Chief Administrative Officer, Terry Doyle

Guests

Mike MacSween, Executive Director, Celtic Colours International Festival
Allan Eddy, Director, Business Development, Port Hawkesbury Paper LP
Andrew Fedora, Sustainability and Outreach Leader, Port Hawkesbury Paper LP

1. Call to order

A Public Meeting of the Port Hawkesbury Town Council was held in Shannon Studio, PHCC, Tuesday, June 11, 2019 and called to order by Mayor Brenda Chisholm-Beaton at 7:00 p.m. The Mayor extended a welcome to the gallery and a special acknowledgement to Honourable Alfie MacLeod and MLA, Allan MacMaster.

2. Additions to the agenda

- i. Bernard Street Park – Deputy Mayor M. MacIver
- ii. Wounded Warriors Canada – Arrival of Cyclist Jack Day – Councilor B. MacQuarrie

3. Approval of the agenda

MOVED by Deputy Mayor M. MacIver and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury approves the agenda as amended.” MOTION CARRIED.

4. Gallery Presentations

Celtic Colours International Festival

Executive Director, Mike MacSween provided data on the 2018 Celtic Colours International Festival pertaining to performances, tickets sales and revenue, Canadian and international patron demographics, social media, and community cultural experiences. A study will be conducted regarding the declining patron numbers in Cape Breton. Mr. MacSween acknowledged the many volunteers, Board experience, and corporate partners. He addressed the process in which performances are awarded to Port Hawkesbury and other communities and the importance of engaging younger audiences. A plaque presentation to Mayor B. Chisholm-Beaton followed.

Port Hawkesbury Paper LP

Director, Business Development, Allan Eddy acknowledged Marc Dube and his contributions to Port Hawkesbury Paper (PHP) LP. The presentation provided information on PHP's economic impact on Nova Scotia (exceeding \$170 million in operating expenditures in 2017); sustainable forestry highlights; and new business opportunities. The company's communications have been restructured with enhancements to their website, social media and creation of a new video. Mr. Eddy stated contrary to reports, forest harvesting is comparable to that of the 1970's and that PHP is a leader in implementing partial harvesting aligned with the Lahey Report on Nova Scotia Forest Practices. Port Hawkesbury Paper is the largest industrial employer in Cape Breton and is focused on identifying strategic partnerships to develop new business opportunities. A question and answer period followed.

5. Acknowledgements

The following acknowledgement was made by Mayor B. Chisholm-Beaton:

Pride Month

The raising of the Pride Flag took place on June 7 with Minister Randy Delorey in attendance. Three Rainbow Crosswalks will be installed at the Port Hawkesbury Civic Centre visible to SAERC, the Town's Community Park and Playground, and at the NSCC Strait Campus.

6. Approval of Council Minutes

Public Meeting – May 7, 2019

There were no errors or omissions.

7. Business Arising from the Minutes

There was no business arising from the minutes.

Councilor H. MacDougall called Point of Order.

Acting CAO, E. MacEachen provided clarification to Councilor MacDougall regarding *Motions Arising from In Camera Session* listed twice on the agenda. Agenda Item #8.ii refers to the May 21 Committee of the Whole Council Committee Report in which motions resulted from *that* In Camera Session. Agenda Item #9 is a standing agenda item on our Public Meeting agenda to allow for motions that may result from In Camera sessions prior to our Public Meetings. There was no In Camera Session on June 11.

8. Council Committee Reports

i. Report of Committee of the Whole – May 21, 2019

a) Strait Area Theatre Society

MOVED by Councilor T. Boudreau and SECONDED by Councilor B. MacQuarrie “that the Town of Port Hawkesbury approves the request to waive rental fees for PHCC venues/SAERC Auditorium for meetings and rehearsals of the Strait Area Theatre Society”. MOTION CARRIED.

b) Potlotek Annual Fishing Derby

MOVED by Councilor B. MacQuarrie and SECONDED by Councilor T. Boudreau “that the Town of Port Hawkesbury approves a donation to the Potlotek Annual Fishing Derby in accordance with the Town of Port Hawkesbury Active Living Opportunities Initiative”.

c) Cape Breton Island Housing Authority (CBIHA)

MOVED by Councilor H. MacDougall and SECONDED by Deputy Mayor M. MacIver “that the Town of Port Hawkesbury approves Staff to proceed with the installation of a fence at 11 Bourinot Drive”.

ii. Motions Arising from In Camera Session

Fire Services Memorandum of Understanding (MOU)

Acting CAO, E. MacEachen stated CAO, T. Doyle met initially with the PHVFD Fire Department officers who approved the Fire Services MOU. The Fire Chiefs then received approval from the PHVFD membership. The MOU was reviewed by Town Solicitor P. Lamey. The formal and more detailed Fire Services Agreement will require additional review by the Town Solicitor. The PHVFD will be the first responders to industrial and commercial businesses and residential dwellings of Point Tupper, effective July 1, 2019 on behalf of and pending approval of the MOU from the Municipality of the County of Richmond.

MOVED by Councilor H. MacDougall and SECONDED by Deputy Mayor M. MacIver “that the Town of Port Hawkesbury approves a Memorandum of Understanding with the Municipality of the County of Richmond for one year for the provision of fire services in accordance with the conditions presented on May 21, 2019 and the consensus of the PHVFD membership”;

AND

“That the Town of Port Hawkesbury approves an application for registration as a Fire Department or Emergency Services Provider to the Municipality of the County of Richmond as required under the Municipal Government Act. (Sections 293 to 302)”. MOTION CARRIED.

iii. Approval of Minutes: Committee of the Whole – May 21, 2019

**MOVED by Councilor T. Boudreau and SECONDED by Councilor B. MacQuarrie “that the Town of Port Hawkesbury approves the May 21, 2019 minutes of the Committee of the Whole”.
MOTION CARRIED.**

9. Motions from In Camera Session

There was no June 11, 2019 In Camera Session.

10. Correspondence

Port Hawkesbury Judo Club

The Town of Port Hawkesbury received a letter from Wayne Reynolds, Head Instructor, Port Hawkesbury Judo Club requesting PHCC floor space. Acting CAO, E. MacEachen contacted and is waiting for additional information from Mr. Reynolds and will update Council accordingly. The Port Hawkesbury Judo Club request will be brought forward to the June 25 meeting of the Committee of the Whole.

11. Proclamations / Resolutions

There were no proclamations or resolutions.

12. Other Business

i. Emergency Management Plan Presentation

The Emergency Management Plan establishes a framework that ensures the Town is prepared to deal with numerous emergencies and hazards. Port Hawkesbury Volunteer Fire Department Fire Chief, Curtis Doucet provided an overview of the draft plan for Council’s for review. He will be invited to the June Committee of the Whole to address questions from Council on the plan.

ii. Allan J. MacEachen Regional Airport

MOVED by Deputy Mayor M. MacIver and SECONDED by Councilor B. MacQuarrie “that the Town of Port Hawkesbury approves a letter(s) to be read by Mayor B. Chisholm-Beaton to the gallery regarding the Allan J. MacEachen Regional Airport”. MOTION CARRIED.

On behalf of Town Council, Mayor B. Chisholm-Beaton read a letter sent to Prime Minister Trudeau, expressing the Town’s concern for the future of the Allan J. MacEachen Regional Airport. The letter is in response to a funding proposal from Cabot Links which is before the Federal Government for consideration to build a seasonal airport that will cater to golfing clientele.

Council expressed disappointment that the Federal Government is considering using taxpayers’ dollars to potentially fund a private business. Additional letters will be sent to elected officials of the Federal and Provincial Governments, the Strait Area Chiefs, Mayors, and Wardens, First Nation communities, the Municipalities of the Counties of Inverness, Richmond and Victoria, and, Chambers of Commerce.

iii. Regulatory Modernization Partnership

The Town of Port Hawkesbury was invited to join a partnership with the Office of Regulatory Affairs and Service Effectiveness, and Cape Breton Island’s municipalities on a pilot project to identify specific areas to align regulatory approaches between municipalities and the Province. The pilot outcome will assist with business operations and growth through streamlining regulations and administrative processes to improve service in support of compliance. Council supported the pilot project but noted concern regarding staff requirements for this project.

MOVED by Councilor T. Boudreau and SECONDED by Councilor B. MacQuarrie “that the Town of Port Hawkesbury approves participation in the Office of Regulatory Affairs and Service Effectiveness Pilot Project”. MOTION CARRIED.

iv. Policies/Protocols Respecting Requests to Raise Flags and Hang Banners

The Town of Port Hawkesbury erected a third flag pole in response to requests from groups and organizations to fly their event flag. The Town does not have a policy or protocol in place to address these requests. This agenda item will be brought forward to a Committee of the Whole for discussion.

v. Council Meetings:

- Summer Recess

MOVED by Councilor B. MacQuarrie and SECONDED by Councilor H. MacDougall “that Town Council accepts the recommendation of staff to recess for the months of July and August with meetings called on an as needed basis”. MOTION CARRIED.

- September 2019 Schedule

MOVED by Deputy Mayor M. MacIver and SECONDED by Councilor B. MacQuarrie “that Town Council accepts the recommendation of staff to schedule the September Council Meetings as follows: Public Meeting, Tuesday, September 10, 2019 and the Committee of the Whole, Tuesday, September 17, 2019”. MOTION CARRIED.

vi. Expense Report – May 2019

Acting CAO, E. MacEachen reviewed the May Expense Report for the Mayor, Council and CAO. The total of expenses for the month of May was \$12,355.24. She stated that typically the expenses for the Mayor, Council and CAO are higher during the months of May and June due to attendance at the annual FCM Conference and the NSFM Spring Conference. Expense reports are posted on the Town website.

13. Approved Additions

i. Bernard Street Park – Deputy Mayor M. MacIver

Deputy Mayor M. MacIver stated in past years the Town mow the Bernard Street Park and requested the Town to continue to mow this park when conditions allow. This item will be brought forward to the June 25 Committee of the Whole to determine the Town’s objective for the park.

**MOVED by Deputy Mayor M. MacIver and SECONDED by Councilor H. MacDougall “that the Town of Port Hawkesbury approves the continued mowing of the Bernard Street Park when conditions allow”.
MOTION CARRIED.**

ii. Wounded Warriors Canada – Jack Day, Cyclist – Councilor B. MacQuarrie

Councilor B. MacQuarrie read correspondence received from Jack Day, a 75 year old cyclist, who will begin a bicycle ride from Maine to Newfoundland to raise awareness for Wounded Warriors Canada. Mr. Day requested assistance from the Town for amenities and a location for his tent upon his arrival. In acknowledgement of Mr. Day and this worthy cause, Deputy Mayor M. MacIver offered to personally secure hotel accommodations for Mr. Day.

14. Future Meetings

- Committee of the Whole June 25 , 2019
- Special Public Meeting June 25, 2019 (following Committee of the Whole)
- Public Meeting September 10, 2019
- Committee of the Whole September 17, 2019

15. Public Question Period

Adam Cook – Strait Area Theatre Society

Mr. Cook extended thanks to Council for their donation of in kind space for rehearsals/meetings of the Strait Area Theatre Society which will be coordinated with Paula Davis. Mayor B. Chisholm-Beaton thanked Mr. Cook and the Society Executive for bringing back theatre to the area.

Dave Morgan, President – Celtic Air Services

Mr. Morgan conveyed thanks to Council for their support during this time of uncertainty for the Allan J. MacEachen Regional Airport with proposed funding under consideration by the Federal Government to Cabot Links for an airport in Inverness.

16. Adjournment

MOVED by Councilor B. MacQuarrie and SECONDED by Councilor H. MacDougall "that the Town of Port Hawkesbury adjourns the June 11, 2019 Public Meeting at 8:55p.m." MOTION CARRIED.

September 10, 2019

Date



Approved by:
Terry Doyle, P.Eng.
Chief Administrative Officer



Recorded by:
Dawna MacDonald