

**PORT HAWKESBURY TOWN COUNCIL  
PUBLIC MEETING**

**Minutes of Meeting  
Tuesday, January 7, 2020**

**Present**

Mayor, Brenda Chisholm-Beaton  
Deputy Mayor, Blaine MacQuarrie  
Councilor, Hughie MacDougall  
Councilor, Mark MacIver  
Chief Administrative Officer, Terry Doyle  
Director of Finance, Erin MacEachen  
Director Marketing, Recreation, Tourism & Culture, Paula Davis  
Town Solicitor, Patrick Lamey

**Regrets**

Councilor T. Boudreau

**Guests**

Director, Jessie MacDonald – Strait Area Transit

**1. Call to order**

A Public Meeting of the Port Hawkesbury Town Council was held in Shannon Studio, PHCC, Tuesday, January 7, 2020 and called to order by Mayor Brenda Chisholm-Beaton at 7:10 p.m.

**2. Additions to the agenda**

There were no additions to the agenda.

**3. Approval of the agenda**

**MOVED by Councilor M. MacIver and SECONDED by Councilor H. MacDougall “to approve the agenda as distributed”. MOTION CARRIED.**

**4. Gallery Presentations**

Strait Area Transit Update

Director, J. MacDonald’s update to Council included the addition of two bus stops and contracts in place with NSCC Strait Campus, the transport of various sports teams and providing passengers with service to local hospitals. The ridership numbers for door-to-door, charters and route passengers have increased and the service has expanded to include travel to and within the Municipality of the County of Victoria. The Town of Port Hawkesbury was acknowledged for their provision of office space, garage space and their financial contribution towards the purchase of GPS systems. A question period followed.

**5. Acknowledgements**

The following acknowledgements were made by Mayor B. Chisholm-Beaton:

*Condolences*

- The passing of Ruth Embree (eldest citizen in Port Hawkesbury)
- The passing of Raymond Dowling (father of Councilor John Dowling, Inverness County)
- The passing of Neil MacKenzie (father of Mayor Laurie Boucher, Antigonish)

*Acknowledgements*

- 148<sup>th</sup> Charter Anniversary of Masonic Solomon Lodge No. 46
- Winter Parking Ban in effect
- Christmas Tree Collection

## 6. Approval of Council Minutes

- Public Hearing December 3, 2019  
There were no errors or omissions.
- Public Meeting December 3, 2019  
There were no errors or omissions.

## 7. Business Arising from the Minutes

Public Meeting – December 3, 2019 – Agenda Item #9 Motion from In Camera Session  
Property Issue – Allan J. MacEachen Regional Airport Ownership

Mayor B. Chisholm-Beaton will draft a letter for Council's review at the January meeting of the Committee of the Whole regarding a new ownership model for the airport.

## 8. Council Committee Reports

### i. Report from the Committee of the Whole – December 18, 2019

#### a) Ordinary Power Vote on Motions – Committee of the Whole Meetings

**MOVED by Councilor M. MacIver and SECONDED by Councilor H. MacDougall “that the Town of Port Hawkesbury review options and draft a policy on the restructuring of Committee of the Whole meetings.” MOTION CARRIED.**

#### b) Accessibility Advisory Committee – Draft Terms of Reference

**MOVED by Deputy Mayor B. MacQuarrie and SECONDED by Councilor H. MacDougall “that the Town of Port Hawkesbury approves the Accessibility Advisory Committee Terms of Reference as presented”.  
MOTION CARRIED.**

### ii. Motions Arising from In Camera Session

There was no December 18, 2019 In Camera Session.

### iii. Approval of Minutes

**MOVED by Councilor M. MacIver and SECONDED by Deputy Mayor B. MacQuarrie “that the Town of Port Hawkesbury approves the December 18, 2019 Committee of the Whole Minutes”.  
MOTION CARRIED.**

## 9. Motions from In Camera Session – January 7, 2020

Cape Breton Regional Enterprise Network (CBREN) Economic Development Officer Position

**MOVED by Councilor M. MacIver and SECONDED by Deputy Mayor B. MacQuarrie “that the Town of Port Hawkesbury approves the establishment of a shared Port Hawkesbury/Municipality of the County of Richmond CBREN Economic Development Officer position. MOTION CARRIED.**

## 10. Correspondence

There was no correspondence.

## 11. Proclamations/Resolutions

There were no proclamations or resolutions

**12. Other Business**

- i. First Reading – Solid Waste Management By-Law

**MOVED by Councilor H. MacDougall and SECONDED by Deputy Mayor B. MacQuarrie “That the Town of Port Hawkesbury approves First Reading of the Solid Waste Management By-Law”.**  
**MOTION CARRIED.**

A Public Hearing is scheduled Tuesday, February 4, 2020 in Shannon Studio.

- ii. Expense Report – December 2019

CAO, T. Doyle reviewed the December Expense Report for the Mayor, Council and CAO. The total expenses for the month of December was \$1724.95. Expense reports are posted on the Town website.

**13. Approved Additions**

There were no additions to the agenda.

**14. Future Meetings**

The future meetings of Town Council are scheduled as follows:

- |                          |                            |           |
|--------------------------|----------------------------|-----------|
| • Committee of the Whole | Tuesday, January 21, 2020  | 7:00 p.m. |
| • Public Hearing         | Tuesday, February 4, 2020  | 6:30 p.m. |
| • Public Meeting         | Tuesday, February 4, 2020  | 7:00 p.m. |
| • Committee of the Whole | Tuesday, February 18, 2020 | 7:00 p.m. |

**15. Public Question Period**

There were no questions from the gallery.

**16. Adjournment**

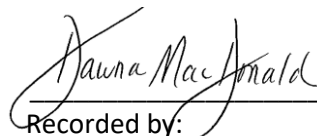
**MOVED by Deputy Mayor B. MacQuarrie and SECONDED by Councilor M. MacIver “that the Town of Port Hawkesbury adjourns the January 7, 2020 Public Meeting at 8:00 p.m.”. MOTION CARRIED.**

February 5, 2020

\_\_\_\_\_  
Date



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Approved by:  
Terry Doyle, P.Eng.  
Chief Administrative Officer



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Recorded by:  
Dawna MacDonald