

**PORT HAWKESBURY TOWN COUNCIL**  
**PUBLIC MEETING**  
*Held Virtually*

**Minutes of Meeting**  
**January 5, 2021**

**Present**

Mayor, Brenda Chisholm-Beaton  
Deputy Mayor, Blaine MacQuarrie  
Councilor, Jason Aucoin  
Councilor, Hughie MacDougall  
Councilor, Mark MacIver  
Chief Administrative Officer, Terry Doyle  
Director of Finance, Erin MacEachen  
Director of Marketing, Recreation, Tourism & Culture, Paula Davis  
Town Solicitor, Patrick Lamey

**1. Call to Order**

A Public meeting of the Port Hawkesbury Town Council was held virtually Tuesday, January 5, 2021 and called to order at 7:00 p.m. by Mayor B. Chisholm-Beaton.

**2. Additions to Agenda**

- i. Employee Memorial Plaque - Deputy Mayor B. MacQuarrie

**3. Approval of Agenda**

**MOVED** by Councilor J. Aucoin and **SECONDED** by Deputy Mayor B. MacQuarrie  
"That the Town of Port Hawkesbury approves the January 5<sup>th</sup> Public Meeting Agenda with one addition". **MOTION CARRIED.**

**4. Gallery Presentations**

N/A

**5. Acknowledgements**

- i. Welcome M. Warner, Communications & Administrative Officer

**6. Approval of Council Minutes**

- i. Public Meeting December 1, 2020  
There were no errors or omissions.

**7. Business Arising from Minutes**

There was no business arising from the minutes

## **8. Council Committee Reports**

- i. Report from the Committee of the Whole - December 15, 2020

Strait Area Ground Search & Rescue Association

**MOVED by Councilor J. Aucoin and SECONDED by Deputy Mayor B. MacQuarrie "That the Town of Port Hawkesbury approves funding to the sum of \$1,200.00 to the Strait Area Ground Search and Rescue Association for 2021". MOTION CARRIED.**

Housing Survey Update

**MOVED by Deputy Mayor B. MacQuarrie and SECONDED by Councilor M. MacIver "That the Town of Port Hawkesbury approves to move forward with a Housing Survey". MOTION CARRIED.**

- ii. Approval of Committee of the Whole Minutes - December 15, 2020

**MOVED by Deputy Mayor B. MacQuarrie and SECONDED by Councilor J. Aucoin "That the Town of Port Hawkesbury approves the December 15, 2020 Committee of the Whole minutes." MOTION CARRIED.**

- iii. ICIP Funding Information Session with Staff & Council

Deputy Mayor, B. MacQuarrie requested an ICIP funding information session with Staff as discussed at December 15<sup>th</sup> Committee of the Whole Meeting.

CAO T. Doyle advised that an ICIP Information Session will be organized & held with council within the next two weeks.

## **9. Motions from In Camera Session**

There were no motions resulting from In Camera Session January 5, 2021.

## **10. Correspondence**

There was no correspondence for review.

## **11. Proclamations/Resolutions**

- i. Proclamation - Shop Local Day

**MOVED by Deputy Mayor B. MacQuarrie and SECONDED by Councilor J. Aucoin "That the Town of Port Hawkesbury approves January 19<sup>th</sup>, 2021, as Shop Local day in Port Hawkesbury". MOTION CARRIED.**

## 12. Other Business

- i. JA Douglas McCurdy Airport Advocacy, Mayor B. Chisholm-Beaton

**MOVED by Deputy Mayor B. MacQuarrie and SECONDED Councilor J. Aucoin "That the Town of Port Hawkesbury approves the JA Douglas McCurdy Airport Advocacy letter which will be sent via email to Office of the Prime Minister, January 6, 2021". MOTION CARRIED.**

- ii. Strategic Priority Updates, Mayor, B. Chisholm-Beaton

Mayor B. Chisholm-Beaton asks to add as a permanent line item to either Committee of the Whole Agenda or Public Meeting Agenda. Councilor J. Aucoin made suggestion to add Strategic Priority Updates as a permanent line to Committee of the Whole agenda. Council was in agreeance.

- iii. Council Expenses, CAO, T. Doyle

No Expenses to report for the month of December 2020  
Noted error that Deputy Mayor was listed as M. MacIver

- iv. In-Person Council Meetings, Mayor, B. Chisholm-Beaton

CAO, T. Doyle provided council with an update, stating most municipalities around the Province continue to meet virtually based on a survey conducted by the Association of the Municipal Administrators of Nova Scotia. Some Municipalities have returned to virtual meetings. Some remain in-person and have not reverted back to the virtual meeting process. Council agreed to re-look at in-person/virtual meetings at Committee of the Whole on January 19, 2021.

- v. Elm Court Re-Zoning, Councilor J. Aucoin

CAO, T. Doyle reviewed the steps that take place when re-zoning occurs. Council met on Elm Court Lots 141-149 in the fall; to create more open park land. Staff is waiting on report from Eastern District Planning Commission. Once the report is received, staff will take it to the Planning Advisory Committee. The Committee will make a recommendation to Council. CAO T. Doyle stated that lots 141-149, Elm Court have been removed from the market and there is no option for development at this time.

CAO, T. Doyle stated that the Town Advisory Committees are in the process of being established and finalized.

## 13. Approved Additions

- i. Employee Memorial Plaque – Deputy Mayor, B. MacQuarrie.

Deputy Mayor, B. MacQuarrie requested to have a memorial plaque that is dedicated to former Town of Port Hawkesbury staff who have passed away. The plaque will be placed in the Civic Centre Concourse. Mayor B. Chisholm - Beaton requests that staff develop parameters and present to Council at Committee of the Whole on February 16, 2020.

