

PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING
Held Virtually
Minutes of Meeting
September 7th, 2021

Present

Mayor, Brenda Chisholm-Beaton
Councillor, Jason Aucoin
Councillor, Hughie MacDougall
Councillor, Mark MacIver
Chief Administrative Officer, Terry Doyle
Director of Finance, Erin MacEachen

Regrets

Deputy Mayor, Blaine MacQuarrie

1. Call to Order

A Public meeting of the Port Hawkesbury Town Council was held virtually Tuesday, September 7, 2021 and called to order at 7:00 p.m. by Mayor B. Chisholm-Beaton.

2. Additions to Agenda

- i. Waste Water Borrowing Resolution & Debenture – Mayor, B. Chisholm-Beaton
- ii. Support letter from In Camera Session – Councillor, H. MacDougall

3. Approval of Agenda

MOVED by Councillor, M. MacIver and SECONDED by Councillor J. Aucoin,
“That the Town of Port Hawkesbury approves the September 7th, 2021 Public Meeting Agenda with amendments as presented”. MOTION CARRIED.

4. Gallery Presentations

There are no gallery presentations for the September 7th Public Meeting of Council.

5. Acknowledgements

Mayor Chisholm- Beaton made the following acknowledgements:

- a. September 5th – Labour Day
- b. September 30th – National Truth and Reconciliation Day - there is a tentative plan to host a ceremony for truth and reconciliation.
- c. September 10-19th - YMCA Welcoming Week. Nationally welcoming newcomers – There is an event planned in collaboration with Raising the Villages, YReach, Town staff and Cape Breton Local Immigration Partnership for the evening of September 15th.
- d. September 7th- First day of School – Wishing all the students at TEC and SAERC a happy and safe school year.
- e. Best of Luck to the candidates that are running in the Federal election.
- f. Congratulations to Deputy Premier, Alan MacMaster on his recent win in the Provincial election.

Councillor, J. Aucoin made the following acknowledgements:

- a. Congratulations to Ryan Hayes on being drafted to the Quebec Major Junior Hockey League

- b. All Public Works, Town staff and volunteers that had helped with the U15 ball tournament September 3rd-5th at the Dan Willie ball field.

6. Approval of Council Minutes

- a. Special Public Meeting - June 15th, 2021
There were no errors or omissions.
- b. Special Public Meeting – February 25, 2021
There were no errors or omissions.

7. Business Arising from Minutes

There was no business arising from the minutes.

8. Council Committee Reports

- a. Report from the Committee of the Whole - June 15th 2021
All Committee of the Whole items were ratified at the Special Public Meeting that was held on June 15th.
- b. Approval of Committee of the Whole Minutes – May 18th, 2021

MOVED by Councilor, H. MacDougall, and SECONDED by Councilor, J. Aucoin “That the Town of Port Hawkesbury approves the June 15th, 2021 Committee of the Whole minutes.” MOTION CARRIED.

9. Motions from In Camera Session

MOVED by Councilor, H. MacDougall, and SECONDED by M. MacIver for Town staff to send a support letter in principle to Bear Head Management Group.

H. MacDougall calls the question asking if the letter will be circulated to Council prior to sending.

Mayor, Chisholm-Beaton had stated that with this motion approved in principle the expectation will be that the draft of the support letter will be circulated to Council and then once Council is satisfied with the final draft we will have that signed and sent off.

The motion was amended.

MOVED by Councilor, H. MacDougall and SECONDED by M. MacIver for Town Staff to send a support letter in principle to Bear Head Management Group once draft has been approved by Council.”

MOTION CARRIED.

10. Correspondence

There was no correspondence for the September 7th, 2021 Public Meeting of Council.

11. Proclamations/Resolutions

- i. Proclamation – Fetal Alcohol Spectrum Disorder Awareness Week September 6th- 10th.

**MOVED by Councilor, J. Aucoin and SECONDED by Councilor, H. MacDougall “THAT the Town of Port Hawkesbury Proclaims September 6-10th as Fetal Alcohol Spectrum Disorder Awareness Week.”
MOTION CARRIED.**

12. Other Business

- i. Council Expenses, CAO, T. Doyle

CAO, T. Doyle, gave an update on the June, July and August Council expenses. Mayor Chisholm-Beaton stated that all expense reports are posted on the Town of Port Hawkesbury website.

- ii. Police Advisory Citizen Appointment, Director, E. MacEachen

Director, E. MacEachen asked for Council to consider the recommendation to add two Town Citizen’s to the Police Advisory Committee. The two applicants have been vetted reviewed and pass the Police Advisory Act.

MOVED by Councilor, H. MacDougall and SECONDED by Councilor, M. MacIver “That the Town of Port Hawkesbury approves and appoints Town Citizens, Gerard Livingstone and Archie MacLaughlin to the Joint Police Advisory Board.

- iii. Waterfront Advisory Committee Citizen Appointment, CAO, T. Doyle

CAO, T. Doyle had stated that staff needs to confirm that the citizen that was to be appointed would still like to become a member of the committee.

- iv. Meeting Format - Public, CoW and Advisory Committees – CAO, T. Doyle

CAO, T. Doyle stated that he would like to discuss and will have Melissa poll Council on dates available for policy development meetings.

- v. Taxi License Applications, CAO, T. Doyle

Councilor, J. Aucoin declared a conflict and left the meeting at 7:20p.m.

CAO, T. Doyle notified Council of two applications that were submitted to the Town for Taxi licenses.

- a. The first application is from the Strait Area Transit. SAT has submitted all of the required documents in the application process to obtain a taxi license for the purpose of using their wheelchair accessible van within town limits. CAO, T. Doyle stated that there is currently no taxi company in town that operates with an accessible vehicle.

MOVED by Councilor, H. MacDougall and SECONDED by Councilor, M. MacIver “THAT the Town of Port Hawkesbury grants approval of a Taxi License to the Strait Area Transit to provide accessible transportation only, within Town Limits. “ MOTION CARRIED.

- b. The second application is from Mark and Theresa Cavanaugh with Calvestico Financial Enterprises and Consultants Ltd. CAO, T. Doyle said that the application had been reviewed and the Cavanaugh's were notified that there are some components of the application that are required, which still need to be submitted.

The consensus of Council is to defer the Calvestico Financial Enterprises and Consultants Ltd. application forward to the September Committee of the Whole meeting held on September 21st, 2021.

Councilor, J. Aucoin returned to the meeting at 7:30pm.

- vi. Green Cart Program, Mayor B. Chisholm-Beaton

A discussion was held around the number of complaints regarding the biweekly organic collection during the summer months.

The consensus of Council is to add organic collection to budget deliberations for next fiscal year.

13. Approved Additions

- i. Temporary Borrowing Solution

MOVED by Councilor, J. Aucoin and SECONDED by Councilor, H. MacDougall "That the Town of Port Hawkesbury approves a Temporary Borrowing Resolution in the amount of \$262,500 to be refinanced under the same repayment schedule as the existing debenture in the amount of \$52,500 annually over a 5 year period." MOTION CARRIED.

- ii. Preapproval of Debentures Issuance

MOVED by Councilor, H. MacDougall and SECONDED by Councilor, M. MacIver "That the Town of Port Hawkesbury adopts the Resolution for preapproval of debenture issuance subject to interest rate with the Municipal Finance Corporation for the refinancing of the Waste Water Plant balloon payment" MOTION CARRIED.

14. Future Meetings

The future meetings of Town Council are scheduled as follows:

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| i. Committee of the Whole | Tuesday, September 21, 2021 |
| ii. Public Meeting of Council | Tuesday, October 5, 2021 |

15. Public Question Period

There were no questions from the gallery.

16. Adjournment

MOVED by Councilor, J. Aucoin and SECONDED by Councilor, M. MacIver "That the Town of Port Hawkesbury adjourns the September 7, 2021 Public Meeting at 7:40 p.m.". MOTION CARRIED.

October 6 2021
Date

T. Doyle
Approved by:
Terry Doyle, P.Eng.
Chief Administrative Officer

Melissa Warner
Recorded by:
Melissa Warner
Communications and
Administration Officer