

PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING
Held Virtually
Minutes of Meeting
October 5th, 2021

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Blaine MacQuarrie
Councillor, Jason Aucoin
Councillor, Hughie MacDougall
Councillor, Mark MacIver
Chief Administrative Officer, Terry Doyle
Director of Finance, Erin MacEachen

Guests

Ryan Armstrong – Grant Thornton Senior Auditor

1. Call to Order

A Public meeting of the Port Hawkesbury Town Council was held virtually Tuesday, October 5, 2021 and called to order at 7:00 p.m. by Mayor B. Chisholm-Beaton.

2. Additions to Agenda

- i. Seasonal Services Donation Request – CAO, T. Doyle

3. Approval of Agenda

MOVED by Councillor, H. MacDougall and SECONDED by Councillor J. Aucoin, "That the Town of Port Hawkesbury approves the September 7th, 2021 Public Meeting Agenda with one amendment". MOTION CARRIED.

4. Gallery Presentations

Grant Thornton Auditor Ryan Armstrong reviewed the Consolidated Financial Statements at a high level. There was a Question and Answer period following the presentation. Councillor, H. MacDougall acknowledged Director, E. MacEachen and the Audit Committee for their hard work and dedication.

MOVED by Councillor, J. Aucoin and SECONDED by Councillor, H. MacDougall THAT the Town of Port Hawkesbury approves the March 31, 2021 audited consolidated financial statements as presented to the Audit Committee at the Audit Committee meeting, September 29, 2021." MOTION CARRIED.

MOVED by Councillor, M. MacIver and SECONDED by Councillor, H. MacDougall "THAT the Town of Port Hawkesbury approves the March 31, 2021 non- consolidated financial statements as presented to the Audit Committee at the Audit Committee meeting, September 29, 2021." MOTION CARRIED.

5. Acknowledgements

Mayor Chisholm- Beaton made the following acknowledgements:

October 1st- 7th is Seniors Week in Nova Scotia

October 1st – Treaty Day

October is Mi'kmaq History Month

Thank you to everyone who participated in the Orange Ribbon Ceremony.

October 3rd was The Strait Area Mutual Aid Association Memorial Service, where Fire Fighters that had lost their lives in the past two years were recognized. The Port Hawkesbury Fire Department had hosted this year at Granville Green. The Mayor had the pleasure of attending.

2021 Port Hawkesbury Sports Wall of Fame Inductees – Wayne Reynolds, Brian Langley, and Shaun MacDonald – Ceremony is set for Sunday November 14th at 2pm.

6. Approval of Council Minutes

- a. Emergency Public Meeting - June 27th, 2021

There were no errors or omissions.

- b. Public Meeting – September 7th, 2021

There were no errors or omissions.

7. Business Arising from Minutes

There was no business arising from the minutes.

8. Council Committee Reports

- a. Report from the Committee of the Whole - June 15th 2021

MOVED by Deputy Mayor, B. MacQuarrie and SECONDED by Councilor, H. MacDougall “THAT the Town of Port Hawkesbury donate \$1,000 to the Port Hastings Historical Society in support of the 2021 Capitol Project” MOTION CARRIED.

- b. Approval of Committee of the Whole Minutes – May 18th, 2021

MOVED by Councilor, M. MacIver, and SECONDED by Councilor, J. Aucoin “That the Town of Port Hawkesbury approves the September 21, 2021 Committee of the Whole minutes.” MOTION CARRIED.

9. Motions from In Camera Session

Councilor, J. Aucoin declared a conflict and left the meeting at 7:29p.m.

MOVED by Councilor, M. MacIver, and SECONDED by H. MacDougall “THAT The Town of Port Hawkesbury approves the issuing of an Owner’s Taxi License to Calvestico Financial Enterprise and Consulting Limited, owners Mark and Theresa Cavanagh subject to final verification of insurance requirements.” MOTION CARRIED.

Councilor, J. Aucoin returned to the meeting at 7:32p.m.

10. Correspondence

There was no correspondence for the October 5th, 2021 Public Meeting of Council.

11. Proclamations/Resolutions

There was no proclamations or resolutions for the October 5th Public Meeting of Council.

12. Other Business

i. Council Expenses, CAO, T. Doyle

CAO, T. Doyle, gave an update on the September Council expenses. Councilor, J. Aucoin had asked if the amount was correct. Director E. MacEachen had said we would double check the amount and post the expense once revised.

ii. Planning Recommendations

CAO, T. Doyle reviewed the recommendations that came from the Planning Advisory Committee regarding close proximity signage.

MOVED by Councilor, H. MacDougall and SECONDED by Councilor, J. Aucoin "That the Town of Port Hawkesbury approves first reading of the amendment to the Land Use By-Law to allow Close Proximity Advertising to Drive Through Establishments and for the Town of Port Hawkesbury to hold a Public Hearing on November 2nd, 2021." MOTION CARRIED.

MOVED by Councilor, M. MacIver and SECONDED by Councilor, J. Aucoin "That the Town of Port Hawkesbury approve first reading to amend the Municipal Planning Strategy to allow Close Proximity Advertising to Drive Through Establishments and for the Town of Port Hawkesbury to hold a Public Hearing on November 2nd, 2021." MOTION CARRIED.

iii. Phase 5 Reopening Plan

CAO, T. Doyle and Director, E. MacEachen gave a brief update on how Nova Scotia Public Health Phase 5 Reopening Plans has been going over the past two days.

iv. Halloween Restrictions and Advertising

CAO, T. Doyle had asked Council how they would like to proceed with this year's advertisement for Halloween restrictions. A previous advertisement was shown for reference.

MOVED by Councilor, J. Aucoin and SECONDED by Councilor, H. MacDougall " THAT the Town of Port Hawkesbury will permit 'trick or treating' until 8pm on Sunday, October 31st and that no Halloween masks will be permitted after 8pm, and a 10pm curfew will be in effect for ages 16 years and under." MOTION CARRIED.

v. Joint Police Advisory Board Terms of Reference, Director, E. MacEachen

Director, E. MacEachen gave a brief review of the Joint Police Advisory Board Terms of Reference. She explained that each Municipality on the Board would need to approve.

MOVED by Deputy Mayor, B. MacQuarrie and SECONDED by Councilor, J. Aucoin "That the Town of Port Hawkesbury approves the Joint Police Advisory Board Terms of Reference as circulated." MOTION CARRIED.

13. Approved Additions

i. Donation Request Seasonal Services – Mayor, B. Chisholm-Beaton

MOVED by Councilor J. Aucoin, and SECONDED by Councilor, H. MacDougall "THAT the Town of Port Hawkesbury approves the request to provide funds necessary to cover any shortfall incurred with the 2021 Seasonal Services Port Hawkesbury project which are not funded by donations." MOTION CARRIED.

14. Future Meetings

The future meetings of Town Council are scheduled as follows:

- i. Committee of the Whole Tuesday, October 19, 2021
- ii. Public Meeting of Council Tuesday, November 2, 2021


15. Public Question Period

There were no questions from the gallery.

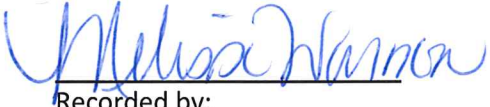
16. Adjournment

MOVED by Councilor, J. Aucoin and SECONDED by Deputy Mayor, B. MacQuarrie "That the Town of Port Hawkesbury adjourns the October 5th, 2021 Public Meeting at 7:56p.m." MOTION CARRIED.

November 3, 2021
Date



Approved by:
Terry Doyle, P.Eng.
Chief Administrative Officer



Recorded by:
Melissa Warner
Communications and
Administration Officer