

**PORT HAWKESBURY TOWN COUNCIL**  
**PUBLIC MEETING**  
*Held Virtually/In Shannon Studio*  
**Minutes of Meeting**  
**December 7, 2021**

**Present**

Mayor, Brenda Chisholm-Beaton  
Deputy Mayor, Jason Aucoin  
Councilor, Blaine MacQuarrie  
Councilor, Hughie MacDougall  
Councilor, Mark MacIver  
Chief Administrative Officer, Terry Doyle  
Director of Finance, Erin MacEachen  
Director of Recreation, Marketing, Tourism and Culture, Michelle Farrow  
Manager of Facilities and Operations, Gordie Snook  
Manager of Engineering and Public Works, Jason MacMillan

**1. Call to Order**

A Public Meeting of the Port Hawkesbury Town Council was held virtually and in person Tuesday, December 7, 2021 and called to order at 7:00 p.m. by Mayor B. Chisholm-Beaton.

**2. Additions to Agenda**

- Port Hawkesbury Civic Centre Walking Track - Councilor, H. MacDougall
- Lighting at the ball fields – Deputy Mayor, J. Aucoin
- Efficiency Assessment – Councilor, B. MacQuarrie

**3. Approval of Agenda**

**MOVED by Deputy Mayor, J. Aucoin and SECONDED by Councilor, B. MacQuarrie**

**“That the Town of Port Hawkesbury approves December 7, 2021 Public Meeting Agenda with three additions”. MOTION CARRIED.**

**4. Acknowledgements**

*Mayor B. Chisholm- Beaton made the following acknowledgements:*

Reminding Council that the Seasonal Services committee will be assembling the boxes on December 18<sup>th</sup> and delivery will take place on Sunday December 19<sup>th</sup>.

Mayor, B. Chisholm-Beaton had extended congratulations to the SAERC Senior girls’ volleyball team for winning gold in their division at provincials.

Mayor, B. Chisholm-Beaton conveyed thanks to Town staff for the well-received holiday events and parade that were held over the weekend.

Deputy Mayor, J. Aucoin had extended holiday wishes to Town staff, residents, Council & families.

Deputy Mayor, J. Aucoin had attended the MADD ribbon cutting ceremony that was held at SAERC on December 6<sup>th</sup>. MADD campaign is on now for the month of December.

Councilor, H. MacDougall had wished everyone a Merry Christmas.

## 5. Approval of Council Minutes

- a. Public Hearing - November 2, 2021 – Note: to add the Mayor to attendance to the meeting
- b. Public Meeting - November 2, 2021  
There were no errors or omissions.
- c. Emergency Public Meeting - November 9, 2021  
There were no errors or omissions.

## 6. Business Arising from Minutes

Councilor, H. MacDougall had asked if the work along Old Sydney Road had been completed. CAO, T. Doyle had provided an update on the work to date and notified Council that the work will resume in the Spring when the conditions are more suitable.

## 7. Council Committee Reports

- i. Report from the Committee of the Whole - November 16<sup>th</sup>, 2021

### *Restorative Justice Week*

**MOVED by Councilor, M. MacIver and SECONDED by Deputy Mayor, J. Aucoin “THAT the Town of Port Hawkesbury proclaims November 15-22, 2021 as Restorative Justice Week”. MOTION CARRIED.**

### *2021 Holiday Schedule*

**MOVED by Deputy Mayor, J. Aucoin and SECONDED by Councilor, B. MacQuarrie “THAT the Town of Port Hawkesbury accepts the 2021 Holiday Schedule as presented at the November 16<sup>th</sup> Committee of the Whole Meeting.” MOTION CARRIED.**

### *Bottled Water*

There was a discussion around lifting the ban on bottled water sales in the Port Hawkesbury Civic Centre.

**MOVED by Deputy Mayor, J. Aucoin and SECONDED by Councilor, H. MacDougall “THAT the Town of Port Hawkesbury will lift the bottled water ban at the Port Hawkesbury Civic Centre and promote the sales of bottled water for a one year period.” THE MOTION WAS DEFEATED.**

Mayor, B. Chisholm-Beaton had requested that staff work on a modernized water bottle policy and present a draft to Council at the January 2022 Committee of the Whole meeting.

- ii. Approval of Committee of the Whole Minutes – November 16, 2021

**MOVED by Deputy Mayor, J. Aucoin, and SECONDED by Councilor, H. MacDougall “That the Town of Port Hawkesbury approves the November 16th, 2021 Committee of the Whole minutes.” MOTION CARRIED.**

## 8. Motions from In Camera Session

There was no in camera session.

## **9. Council Reports on Assigned Committees**

*Councilor, M. MacIver*

An EDPC meeting was held on November 18<sup>th</sup>.

A Landrie Lake meeting will be held on December 9<sup>th</sup>.

*Deputy Mayor, J. Aucoin*

The Parks, Recreation and Active Living Committee continue to try and schedule a meeting.

The Housing Advisory Committee met on November 25<sup>th</sup>.

*Councilor, H. MacDougall*

Councilor, H. MacDougall had attended a Housing Advisory meeting that was held on November 25<sup>th</sup> as the alternate representative of Council.

*Councilor, B. MacQuarrie*

A Planning Advisory Committee meeting was held on November 18<sup>th</sup>. The committee has asked for a staff report regarding zoning changes to allow for garden suites / secondary suites.

An Eastern Counties Regional Library Meeting was held on November 25<sup>th</sup>. A code of conduct for Board Members has been accepted.

A Reeves Street Pilot Project meeting was held on November 30<sup>th</sup>. A comprehensive draft survey was reviewed and the committee requested a few minor changes to the wording and the survey will be recirculated once the changes are made.

*Mayor, B. Chisholm-Beaton*

A meeting was held with local developers and the housing survey results were presented.

The Accessibility committee continues to meet weekly. There is now an online survey on the Town of Port Hawkesbury website.

## **10. CAO Reports**

CAO, T. Doyle provided Council with updates from each department for the month of December. Department updates included:

- Engineering and Public Works,
- Facilities and Operations,
- Recreation, Marketing, Tourism and Culture,
- Finance

## **11. Correspondence**

There was no correspondence to review for the December 7<sup>th</sup> Public Meeting of Council.

## 12. Proclamations/Resolutions

There were no proclamations or resolutions for the December 7<sup>th</sup> Public Meeting of Council.

## 13. Other Business

### i. Council Expenses, CAO, T. Doyle

CAO, T. Doyle, gave an update on November Council Expenses. He reminded the gallery that Council expenses are posted on the Town of Port Hawkesbury website.

Deputy Mayor, J. Aucoin declared a conflict and left the meeting at 7:48p.m.

### ii. First Reading Taxi By-law

**MOVED by Councilor, H. MacDougall and SECONDED by Councilor, B. MacQuarrie "THAT the Town of Port Hawkesbury approves first reading of the Taxi By-law and for the Town of Port Hawkesbury to hold a Public Hearing on January 4<sup>th</sup>, 2022 at 6pm". MOTION CARRIED.**

Deputy Mayor, J. Aucoin returned to the meeting at 7:50p.m.

## 14. Approved Additions

- *Port Hawkesbury Civic Centre Walking Track* - Councilor, H. MacDougall  
Councilor, H. MacDougall had stated that he has been getting numerous phone calls about the walking track. He had asked staff to extend the walking track hours. CAO T. Doyle had stated that staff will report back on the walking track hours after meeting with user groups.
- *Lighting at the Ballfields* – Deputy Mayor, J. Aucoin  
Deputy Mayor, J. Aucoin would like to start looking at replacing lighting on the Dan Willie ballfield.

**MOVED by Deputy Mayor, J. Aucoin and SECONDED by Councilor, M. MacIver "THAT the Town of Port Hawkesbury requests staff to seek out costs on replacement lights for the Dan Willie Ballfield. "**

Councilor H. MacDougall amended the original motion.

**MOVED by Councilor, H. MacDougall and SECONDED by Councilor, B. MacQuarrie to amend the original motion to "THAT the Town of Port Hawkesbury requests staff to seek out costs on replacement lights for the Dan Willie Ballfield and the recreation soccer field." MOTION CARRIED.**

- *Efficiency Assessment* – Councilor, B. MacQuarrie  
Councilor, B. MacQuarrie had requested an update on the Efficiency Assessment that was conducted last spring by Efficiency Nova Scotia.  
CAO, T. Doyle had stated that the staff member that had completed the Efficiency Assessment had moved on to another position. The staff from Efficiency Nova Scotia had reached out to the Town staff, but we are still waiting to receive the final report.



