

**PORT HAWKESBURY TOWN COUNCIL**  
**PUBLIC MEETING**  
**Held Virtually**  
**Minutes of Meeting**  
**January 6, 2022**

**Present**

Mayor, Brenda Chisholm-Beaton  
Deputy Mayor, Jason Aucoin  
Councillor, Blaine MacQuarrie  
Councillor, Hughie MacDougall  
Councillor, Mark MacIver  
Chief Administrative Officer, Terry Doyle  
Director of Finance, Erin MacEachen  
Manager of Engineering and Public Works, Jason MacMillan

**Guests**

Megan Watt, CBPP  
Tyler Mattheis, CBPP  
Ahya El-darahali, CBPP  
Kelly MacKinnon, CBPP  
Georges Narbonne, St. Johns Ambulance Brigade

**1. Call to Order**

A Public Meeting of the Port Hawkesbury Town Council was held virtually Thursday, January 6<sup>th</sup>, 2022 and called to order at 7:00 p.m. by Mayor B. Chisholm-Beaton.

**2. Additions to Agenda**

- Meeting with MP Mike Kelloway – Mayor B. Chisholm-Beaton

**3. Approval of Agenda**

**MOVED by Deputy Mayor, J. Aucoin and SECONDED by Councillor, M. MacIver “That the Town of Port Hawkesbury approves January 6<sup>th</sup>, 2022 Public Meeting Agenda with one addition”. MOTION CARRIED.**

**4. Gallery Presentations**

i. Cape Breton Partnership – Megan Watt

Town of Port Hawkesbury Economic Development Officer, Megan Watt gave a presentation of the Cape Breton Partnership’s 2021 year in review. She reviewed the Cape Breton Partnership’s priorities, reviewed the staff directory, board of directors and programs that are currently being offered to support local businesses. There was a question and answer session following the presentation. Councillor B. MacQuarrie has requested a meeting be scheduled between the CBPP and Council. He had also requested more information on the Gateway Project be circulated to Council following the Public Meeting.

ii. St. John’s Ambulance Brigade – Georges Narbonne

Georges provided an update on the type of services that the St. John’s Ambulance brigade offers. He discussed that the Brigade would like to become more involved in the Community and was looking for

the Town's support for attending sporting and culture events as well as weekly space for training members.

**MOVED by Councillor, B. MacQuarrie and SECONDED by Councillor, M. MacIver "THAT the Town of Port Hawkesbury will offer support to the St. Johns Ambulance Fire Brigade" MOTION CARRIED.**

**5. Acknowledgements**

*Mayor B. Chisholm- Beaton made the following acknowledgements:*

Mayor, B. Chisholm-Beaton had wished everyone a Happy New Year.

January is Alzheimer's awareness month.

Councillor, H. MacDougall had extended congratulations to Councillor, B. MacQuarrie on his recent retirement and wished him the best of luck.

Councillor, M. MacIver extended birthday wishes to former Councillor, Jim King on his 82<sup>nd</sup> birthday.

**6. Approval of Council Minutes**

- i. Public Meeting – December 7th  
There were no errors or omissions.

**7. Business Arising from Minutes**

Deputy Mayor, J. Aucoin had asked for an update on the Recreation grounds lighting.

CAO, T. Doyle had updated Council that Staff has been in discussions with the Town of Antigonish and has also been in contact with an Electrical Engineer who has experience with the lighting of fields industry.

**8. Council Committee Reports**

- i. Report from the Committee of the Whole - November 16th, 2021

**MOVED by Deputy Mayor, J. Aucoin and SECONDED by H. MacDougall "THAT the Town of Port Hawkesbury approves the purchase of an asphalt roller". MOTION CARRIED.**

**9. Motions from In Camera Session**

There was no in camera session.

**10. Correspondence**

There was no correspondence to review for the January 6<sup>th</sup> Public Meeting of Council.

**11. Proclamations/Resolutions**

There were no proclamations or resolutions for the January 6<sup>th</sup> Public Meeting of Council.

## 12. Other Business

### i. Council Expenses, CAO, T. Doyle

CAO, T. Doyle, gave an update on December Council Expenses. He reminded the gallery that Council expenses are posted on the Town of Port Hawkesbury website.

### ii. EDPC Update on Dangerous and Unsightly Premises – ED, J. Bain

ED, J. Bain had reviewed the open dangerous and unsightly files with Council including:

#### ▪ 32 MacQuarrie Street :

A complaint was received on September 15<sup>th</sup>, 2021. There was a significant amount of waste on the front lawn. J. Bain had a conversation with both the property owner and the Manager of Engineering and Public Works. The property owner had purchased a dumpster and was able to clean up the debris within a week. This file is now closed.

#### ▪ 224 Reeves Street:

A complaint was received on November 8<sup>th</sup>, 2021 regarding overflowing garbage bins that were in front of the building. J. Bain had a conversation with both the property owner the Manager of Engineering and Public Works who had also reached out to property owner. The property was cleaned up the same week. This file is now closed.

#### ▪ 314 Granville Street:

J. Bain reminded Council of the Dangerous and Unsightly Policy. *In the instance where complaint or allegations were made by a Municipal Councillor, The Councillor must declare a conflict and remove themselves from all discussions.*

A complaint was received in November 2021. J. Bain had stated that before an official complaint was received that he was made aware of the issue and had emailed the landlord. Two vehicles were on the property with the motor from one, to be moved to the second vehicle. The second vehicle has been removed. The owner of the vehicle is a student at NSCC that was trying to get the car in working order. J. Bain had provided the student with a number of extensions. J. Bain had reached out to the student over the holidays, to let them know that they would be issuing orders when the offices reopened in the New Year. An order has been issued as of January 6<sup>th</sup>, 2022. The tenant's intent is to have the vehicle cleaned up on the property before the two week order is up.

#### ▪ 208 Hiram Street:

A complaint was received in May 2021 that there was a number of vehicles and debris on the property. The owner of the property was contacted and had removed the debris and recycling but six of the vehicles had remained on the property. EDPC staff had a follow-up visit in June and staff was going to order that the cars be removed, but this was an oversight. J. Bain had apologized to Council and had stated that an order has been issued as of January 7<sup>th</sup>, 2022.

#### ▪ 311 Granville Street /Old Captain's House:

A complaint had been received in September 2017. RCMP had been notified that there was a squatter in the building, the property owner was made aware that the building was open and accessible and the squatter was removed. The file was closed in October 2017. December 2021 EDPC had received a request to follow up on the property. Staff had conducted a site visit the same day. December 10<sup>th</sup> EDPC sent a letter to the owner of the property asking for an update on their intentions for the property and that the two exterior steps be removed.

▪ Causeway Shopping Centre:

In May of 2021 the owners of the building had received an engineering report on the structural integrity of the building, both assessing the brick and masonry exterior with recommendations for repairs to be done. The owners of the building had applied for building permits to complete the renovations in December 2021. At the time of the complaints there was graffiti on the building. The graffiti has been covered but they have held off on doing a complete paint job until they have finished the exterior structural repairs. The owners have committed to completely paint the building in the Spring after the renovations have been completed.

Mayor, B. Chisholm-Beaton had requested that ED, J. Bain attend future meetings on a quarterly basis to update Council on the Dangerous and Unsightly files. She also had asked that the Granville Street files be expedited as waterfront development is one of Council's priorities for this term. ED, J. Bain had stressed to Council that if Council is hearing dangerous and unsightly complaints to please make sure that the formal complaint process is being followed.

Deputy Mayor, J. Aucoin had declared a conflict and left the meeting at 8:15.p.m.

iii. Considerations from Public Hearing – CAO, T. Doyle

**MOVED by Councillor, M. MacIver and SECONDED by Councillor, B. MacQuarrie "THAT the Town of Port Hawkesbury accepts the amendments to the Taxi Bylaw". MOTION CARRIED.**

**MOVED by Councillor, B. MacQuarrie and SECONDED by Councillor, M. MacIver "THAT the Town of Port Hawkesbury adopts the Taxi Policy with notice presented on December 23rd, 2021." MOTION CARRIED.**

Deputy Mayor, J. Aucoin returned to the meeting at 8:20p.m.

### **13. Approved Additions**

- Meeting with MP Kelloway – Mayor B. Chisholm-Beaton  
Mayor, B. Chisholm-Beaton had asked Council how they would like to proceed with the meeting scheduled with MP Mike Kelloway on January 18<sup>th</sup>, 2022.

**The Consensus of Council was to present the term priorities to MP Kelloway at the January 18<sup>th</sup> meeting.**

### **14. Future Meetings**

The future meetings of Town Council are scheduled as follows:

- |                               |                           |
|-------------------------------|---------------------------|
| i. Committee of the Whole     | Tuesday, January 18, 2022 |
| ii. Public Meeting of Council | Tuesday, February 1, 2021 |

### **15. Public Question Period**

There were no questions from the gallery.

### **16. Adjournment**

**MOVED by Deputy Mayor, J. Aucoin and SECONDED by Councillor, B. MacQuarrie "THAT the Town of Port Hawkesbury adjourns the January 6th, 2022 Public Meeting at 8:33p.m." MOTION CARRIED.**

Feb 2, 2022  
Date

TDO  
Approved by:  
Terry Doyle, P. Eng.  
Chief Administrative Officer

Melissa Warner  
Recorded by:  
Melissa Warner  
Communications and  
Administration Officer