

**PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING**

**Minutes of Meeting
Tuesday, June 5, 2012**

Present

Mayor, Billy Joe MacLean
Chief Administrative Officer, Maris Freimanis
Director of Finance, Deputy Chief Administrative Officer, Erin MacEachen
Deputy Mayor, Ken Anderson
Councilor, Jim King
Councilor, Hugh MacDougall
Councilor, Mark MacIver
Director of Marketing, Tourism, Culture and Recreation, Paula Davis
Town Solicitor, Larry Evans

1. Call to Order

A meeting of the Port Hawkesbury Town Council was held in the Shannon Studio, Port Hawkesbury Civic Centre, Tuesday, June 5, 2012. It was called to order by Mayor MacLean at 7:00 p.m.

2. Gallery Presentations

There were no presentations from the gallery.

3. Additions to / Approval of Agenda

There were four additions to the agenda.

- a) Budget
- b) Election
- c) Port Hawkesbury Fire Hall
- d) Enumeration Dates

MOVED by Deputy Mayor K. Anderson, and SECONDED by Councilor J. King "that Town Council approves the agenda as amended". MOTION CARRIED.

4. Minutes

- a) Regular Town Council – May 1, 2012

There were no errors or omissions with the minutes of the May 1, 2012 Regular Town Council Meeting.

- b) Committee of the Whole – May 22, 2012

MOVED by Deputy Mayor K. Anderson, and SECONDED by Councilor M. MacIver "that Town Council approves the minutes of the May 22, 2012, Committee of the Whole meeting". MOTION CARRIED.

5. Business Arising from the Minutes

There was no business arising from the minutes.

6. Proclamations / Declarations / Special Notices

There were no proclamations, declarations or special notices.

7. Correspondence

No correspondence was received.

8. Resolutions

There were no resolutions.

9. Other Business

a) Stop Sign – Intersection at Crandall Road/Pine Ridge Drive

MOVED by Councilor J. King, and SECONDED by Councilor H. MacDougall “that Town Council accepts the recommendation to remove the stop sign for north bound traffic along Pine Ridge Drive but retain the stop signs for Crandall Road and south bound Pine Ridge Drive”. MOTION CARRIED.

On the question, Deputy Mayor K. Anderson inquired if the traffic authority or anyone has consulted with the Crandall Road/Pine Ridge Drive residents for their opinion on the removal of the stop sign. The residents have not been consulted.

b) Water Treatment Plant Financing

MOVED by Deputy Mayor K. Anderson, and SECONDED by Councilor J. King “that Town Council accepts the recommendation to use the gas tax funding to cover the water treatment plant underfinancing”. MOTION CARRIED.

c) Summer Recess

MOVED by Deputy Mayor K. Anderson, and SECONDED by Councilor M. MacIver “that Town Council follows past practice to recess for the summer (effective at the conclusion of the June 5th Town Council Meeting) and resume Regular Town Council meetings in September”. MOTION CARRIED.

10. Approved Additions to the Agenda

a) Budget

MOVED by Deputy Mayor K. Anderson, and SECONDED by Councilor J. King “that Town Council holds the present tax rate for this year with no increase to taxes, and passes the budget as presented by staff”. MOTION CARRIED. Two nays were recorded from Mayor MacLean and Councilor H. MacDougall.

On the question, Councilor H. MacDougall stated he did not support the 5% increase to ice rental rates.

b) Election

Deputy Mayor K. Anderson advised he would not be reoffering for the October Municipal Election. Mayor MacLean thanked the Deputy Mayor for his contributions to Council and to the Town of Port Hawkesbury.

c) Port Hawkesbury Fire Hall

MOVED by Councilor M. MacIver, and SECONDED by Councilor J. King “that Town Council proceeds with the refurbishment and repairs to the Port Hawkesbury Fire Hall washrooms in the amount of \$23,000. These funds will be replenished to the appropriate departmental reserve fund”. MOTION CARRIED.

On the question, Councilor MacDougall asked for an assurance that these funds will be replenished to the appropriate reserve fund. CAO, M. Freimanis stated that typically in future operating budgets of the receiving department, there will be a line item identified as a payment back to the reserve. Depending on the amount, the repayment can occur over the following year or over a period of time. He suggested that

the \$23,000 is spread over 2-3 years as a maximum period of time for the appropriate department to replenish the reserve fund receiving the improvement or piece of equipment.

d) Enumeration

CAO, M. Freimanis stated that the enumeration process for electors will begin July 9th with completion on July 16th. A request for submission of resumes for enumerators will be advertised in The Reporter June 13th. There will be future ads notifying the public of individuals going door to door taking enumeration. The preliminary list of electors must be completed by July 31st; a final list of electors must be completed by August 31st.

MOVED by Councilor H. MacDougall, and SECONDED by Councilor J. King "that Town Council accepts the enumeration schedule for the October Municipal Election as presented by CAO, M. Freimanis". MOTION CARRIED.

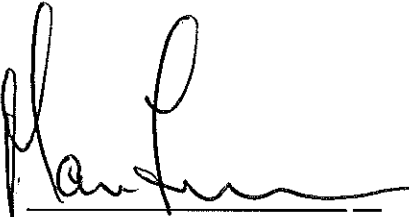
MOVED by Deputy Mayor K. Anderson, and SECONDED by Councilor M. MacIver "to recess In Camera at 7:21 p.m.". MOTION CARRIED. The Town Council Meeting reconvened at 7:49 p.m.

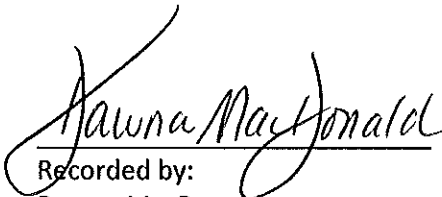
MOVED by Deputy Mayor K. Anderson, and SECONDED by Councilor J. King "that Town Council agrees that the developer will be responsible for all costs regarding the extension of the street and services for a potential development on Straitview Street". MOTION CARRIED.

11. Adjournment

MOVED by Deputy Mayor K. Anderson, and SECONDED by Councilor J. King to adjourn the Town Council meeting at 7:50 p.m". MOTION CARRIED.

Sept 6 2012
Date


Approved by:
Maris Freimanis, CAO


Recorded by:
Dawna MacDonald