

**PORT HAWKESBURY TOWN COUNCIL
SPECIAL PUBLIC MEETING
Minutes of Meeting
November 19, 2024
1/3 Bear Head Room**

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Iaian Langley
Councillor, Todd Barrett
Councillor, Paula Hart
Chief Administrative Officer, Terry Doyle
Director of Finance, Erin MacEachen

Regrets

Councillor, Blaine MacQuarrie

1. Call to Order

A Special Public Meeting of the Port Hawkesbury Town Council was held in the 1/3 Bear Head Tuesday, November 19, 2024, called to order by Mayor, B. Chisholm-Beaton at 8:00 p.m.

2. Additions to Agenda

In Camera Meeting Following the Special Public Meeting – Mayor, B. Chisholm-Beaton -

3. Approval of Agenda

MOVED by Councillor, T. Barrett and SECONDED by Councillor, P., Hart “That the Town of Port Hawkesbury approves the Special Public Meeting Agenda as amended.” MOTION CARRIED.

4. Motions from In Camera

There were no motions coming forward from In Camera.

5. Items From Committee of the Whole

Appointment of Deputy Mayor

MOVED by Councillor, T. Barrett and SECONDED by Councillor, P. Hart “That the Town of Port Hawkesbury appoint Councillor Iaian Langley as Deputy Mayor for a period of one year based on the long-standing tradition.” MOTION CARRIED.

Council Committees

MOVED by Councillor, P. Hart and SECONDED by Deputy Mayor, I. Langley “That the Town of Port Hawkesbury approve the Regional Committee assignments as presented at the November Committee of the Whole Meeting.” MOTION CARRIED.

Councillor Code of Conduct

MOVED by Deputy Mayor, I. Langley and **SECONDED** by Councillor, P. Hart
“that the Town of Port Hawkesbury approves the following Resolution:

Whereas the Minister of Municipal Affairs and Housing for the Province of Nova Scotia has made the Code of Conduct for Municipal Elected Officials Regulations, N.S. Reg. 202/2024 (“the Regulations”); and,

Whereas municipalities are required to adopt the model code of conduct prescribed by the Regulations on or before December 19, 2024, pursuant to section 4(1) of the Regulations and section 23A of the Municipal Government Act;

Therefore, be it resolved that the Council of the Municipality of the Town of Port Hawkesbury hereby adopt the model code of conduct as set forth in Schedule “A” to the Regulations, which shall be titled the “Code of Conduct for Elected Officials of The Town of Port Hawkesbury.” MOTION CARRIED.

MOVED by Councillor, T. Barrett and **SECONDED** by Deputy Mayor, I. Langley “That the Town of Port Hawkesbury repeal The Elected Officials Code of Conduct Policy that was approved on November 2, 2021.” **MOTION CARRIED.**

2024 Holiday Hours

MOVED by Councillor, P. Hart and **SECONDED** by Deputy Mayor, I. Langley “That the Town of Port Hawkesbury approves the 2024 Holiday Hours as presented in the November Committee of the Whole Meeting.” **MOTION CARRIED.**

Seasonal Services Request

MOVED by Councillor, P. Hart and **SECONDED** by Deputy Mayor, I. Langley “That the Town of Port Hawkesbury approve the request to provide funds necessary to cover any shortfall incurred with the 2024 Seasonal Services Port Hawkesbury Project which is funded by donations, as well as provide the donation of postage on the sponsorship letters that will be mailed out.” **MOTION CARRIED.**

December Meeting

MOVED by Councillor, T. Barrett and **SECONDED** by Councillor, P. Hart “That the Town of Port Hawkesbury defer the December 3rd Public Meeting to Tuesday December 10th and hold a Joint Public Meeting/ Committee of the Whole.” **MOTION CARRIED.**

Remembrance Day Crosswalk

MOVED by Councillor, P. Hart and **SECONDED** by Councillor, T. Barrett “That the Town of Port Hawkesbury write a letter to the Royal Canadian Legion to gauge interest on the creation of a Remembrance Day crosswalk with signage.” **MOTION CARRIED.**

Traffic and Safety Concerns Remembrance Day

MOVED by Deputy Mayor, I. Langley and **SECONDED** by Councillor, T. Barrett
“That the Council Direct Staff to make application to Staff Traffic Authority
Province of Nova Scotia to allow the Town to restrict traffic on Reeves Street for
the 2025 Remembrance Day Ceremony and bring back the result to Council.
MOTION CARRIED.

Plebiscite Results

MOVED by Councillor, P. Hart and **SECONDED** by Councillor, T. Barrett “That
Town Staff draft a letter acknowledging the plebiscite results.” **MOTION
CARRIED.**

Agenda Setting Protocol

MOVED by Councillor, P. Hart and **SECONDED** by Councillor, T. Barrett “To
approve the Request for Additions to the Agenda Protocol.” **MOTION CARRIED.**

6. Approval of the Minutes

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| i. | Public Meeting of Council | October 1, 2024 |
| | There are no errors or omissions | |
| ii. | Special Public Meeting of Council | October 11, 2024 |
| | There are no errors or omissions | |
| iii. | Emergency Public Meeting of Council | October 25, 2024 |
| | There are no errors or omissions | |
| iv. | Swearing In Ceremony | October 29, 2024 |
| | There are no errors or omissions | |

7. Approved Additions

Council held an In Camera Session following the Special Public Meeting

8. Adjournment

The Town of Port Hawkesbury adjourned the Special Public Meeting at 7:58p.m.

December 10, 2024



Date

Approved by:
Terry Doyle, P. Eng.
Chief Administrative Officer

Recorded by:
Melissa Warner
Communications and
Administration Officer