

**PORT HAWKESBURY TOWN COUNCIL  
PUBLIC MEETING  
Shannon Studio  
Minutes of Meeting  
March 4, 2025**

**Present**

Mayor, Brenda Chisholm-Beaton  
Deputy Mayor, Iaian Langley  
Councillor, Todd Barrett  
Councilor, Paula Hart  
Acting CAO/Director of Finance, Erin MacEachen

**Regrets**

Councillor, Blaine MacQuarrie  
Chief Administrative Officer, Terry Doyle

**Guests**

Cape Breton Regional Enterprise Network – Economic Development Officer, Rachelle Samson  
Cape Breton Regional Enterprise Network – Tyler Matheis

**1. Call to Order**

A Public Meeting of the Port Hawkesbury Town Council was held in the Shannon Studio and virtually on Tuesday, March 4, 2025, and called to order at 7:00 p.m. by Mayor, B. Chisholm-Beaton.

**2. Additions to Agenda**

- Community Development Advisory Committee Appointment – Mayor, B. Chisholm-Beaton

**3. Approval of Agenda**

**MOVED by Councillor, Barrett and SECONDED by Deputy Mayor, I. Langley  
“THAT the Town of Port Hawkesbury approve February 18, 2025, Public Meeting Agenda as amended.” MOTION CARRIED.**

**4. Gallery Presentations**

Cape Breton Regional Enterprise Network – Rachelle Samson

R. Samson provided Council with an overview of the Quarterly Report – The Q3 Report covers October to December 2024. She indicated that the purpose of the report is to provide an update on the initiatives of the Cape Breton Partnership, CBREN and the CBREN Oversight Committee. She reviewed some of events that happened last Fall and some of the initiatives that CBREN is working on. She participated in an Active program session that was held at the Port Hawkesbury Civic Centre. The session was about how to better facilitate projects within the community and working on implementing that within a team to better execute projects within the community. There is work being done on creating a vision and strategy for the Ocean Innovation Centre. She submitted a Foreign

Investment Development Strategy. Investment readiness training. Community Engagement Session. There was a Q&A session following the presentation.

Deputy Mayor, I. Langley noted that he would like to schedule a meeting to collaborate on some of the initiatives that Council has been working on.

## **5. Acknowledgements**

Mayor, B. Chisholm-Beaton made the following acknowledgements for the month of March :

- Passing of former Town Staff member Gary MacDonald and the passing of long servicing community volunteer, Kilmer Meagher there was a moment of silence held in their honor.

Deputy Mayor, I. Langley wanted to recognize a couple of residents that have shown leadership in community for a number of years. Mr. Jim George of Kennedy Street and Mr. Jerry MacInnis. He noted that they have provided leadership to many community dinners for fundraising for many community groups.

**MOVED by I. Langley SECONDED by Councillor, P. Hart “That the Town of Port Hawkesbury send a letter of thanks to Jim George & Jerry MacInnis recognizing their leadership to be hand delivered.” MOTION CARRIED.**

Mayor Chisholm-Beaton made the following acknowledgements:

- International Women’s Day March 8<sup>th</sup>
- Commonwealth Day – March 14

Mayor, B. Chisholm-Beaton extended congrats to u18AA Strait Richmond Pirates that won the Cape Breton Cup on this past weekend.

NSCC Strait Area Campus Social Service Students were in attendance in the gallery and there was an acknowledgement thanking them for attending.

Mayor, B. Chisholm-Beaton also wanted to acknowledge Grade 11 Student Miley Hanley who will be doing work experience with the Town of Port Hawkesbury shadowing the Mayor.

## **6. Approval of Council Minutes**

- i. Public Meeting of Council – February 18, 2025  
There were no errors or omissions.

## **7. Business Arising from Minutes**

Mayor, B. Chisholm-Beaton noted that there will be further conversations on the request that came from Municipal Affairs.

## **8. Council Committee Reports**

### **i. Report from Committee of the Whole**

There was no Committee of the Whole Report

ii. **Approval of Committee of the Whole Minutes**

The Last Meeting was a Joint Meeting.

9. **Motions from In-Camera Session**

There was no In Camera Session.

10. **Correspondence**

There was no Correspondence for the March 4<sup>th</sup> Public Meeting of Council.

11. **Proclamations/Resolutions**

There were no proclamations.

12. **Other Business**

i. Council Expenses, Acting CAO, E. MacEachen

Acting CAO, E. MacEachen gave an update on Council Expenses for the month of February. She reminded the gallery that Council expenses are posted on the Town of Port Hawkesbury website.

ii. Strait Area Womens Place Request – Acting CAO, E. MacEachen

Acting CAO, E. MacEachen reviewed the request from Strait Area Womens Place. The ask was to raise a flag honoring Sexual Assault Awareness Month during the month of April. She noted that the Autism Flag is usually raised for the month of April. Her recommendation is to fly the Autism Flag from April 1-15 and the Sexual Violence Flag will be flown from April 16-30<sup>th</sup>.

**MOVED by Deputy Mayor, I. Langley and SECONDED by Councillor, T. Barrett “That the Town of Port Hawkesbury accept the request of Strait Area Womens Place and fly their flag during the month of April to increase awareness on sexual violence against women.” MOTION CARRIED.**

Deputy Mayor, I. Langley suggested that staff provide the public with an educational piece on social media around the flags being flown.

13. **Approved Additions**

Community Development Advisory Committee Appointment

**MOVED by Councillor, P. Hart and SECONDED by Deputy Mayor, I. Langley “That the Town of Port Hawkesbury approve Donald MacDonald to the Community Development Advisory Committee.” MOTION CARRIED.**

14. **Future Meetings**

The future meetings of the Town Council are scheduled as follows:

- i. ~~Committee of the Whole~~ Tuesday, March 18, 2025
- ii. Public Meeting Tuesday, April 1, 2025

**15. Public Question Period**

There were no questions from the gallery.

**16. Adjournment**

**MOVED by Councillor, T. Barrett and SECONDED by Councillor, P. Hart “That the Town of Port Hawkesbury adjourns March 4, 2025, Public Meeting at 7:29 p.m.”  
MOTION CARRIED.**

April 1, 2025

\_\_\_\_\_  
Date



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Approved by:  
Terry Doyle, P. Eng.  
Chief Administrative Officer



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Recorded by:  
Melissa Warner  
Communications and  
Administration Officer