

**PORT HAWKESBURY TOWN COUNCIL  
SPECIAL PUBLIC MEETING  
Minutes of Meeting  
June 17, 2025  
Shannon Studio**

**Present**

Mayor, Brenda Chisholm-Beaton  
Deputy Mayor, Iaian Langley  
Councillor, Todd Barrett  
Councillor, Paula Hart  
Councillor, Blaine MacQuarrie  
Chief Administrative Officer, Terry Doyle  
Director of Finance, Erin MacEachen – (virtually)

**Regrets**

**1. Call to Order**

A Special Public Meeting of the Port Hawkesbury Town Council was held in the Shannon Studio on Tuesday June 17, 2025, and called to order by Mayor, B. Chisholm-Beaton at 7:54p.m.

**2. Additions to Agenda**

- Community Development Committee Appointment

**3. Approval of Agenda**

**MOVED by Councillor, B. MacQuarrie and SECONDED by Councillor, P. Hart “That the Town of Port Hawkesbury approves the Special Public Meeting Agenda as amended.” MOTION CARRIED.**

**4. Approval of Council Minutes**

Public Meeting - June 3<sup>rd</sup>, 2025  
There are no errors or omissions.

**5. OCCUPATIONAL HEALTH AND SAFETY POLICY**

**MOVED by Councillor, P. Hart and SECONDED by Councillor, B. MacQuarrie “That the Town of Port Hawkesbury adopt the Occupational Health and Safety Policy as presented.” MOTION CARRIED.**

**6. COUNCIL PROCEDUAL POLICY**

**MOVED by Councillor, T. Barrett and SECONDED by Deputy Mayor, I. Langley “That the Town of Port Hawkesbury adopt the Council Procedural Policy as presented at the Bylaw and Policy Meeting.” MOTION CARRIED.**

7. Report from Committee of the Whole

- **MOVED** by Councillor, B. MacQuarrie and **Seconded** by Deputy Mayor, I. Langley “That the Town of send a letter to the Nova Scotia Federation of Municipalities indicating that the Adequate and sustainable funding for Public Libraries in Nova Scotia should be considered as an advocacy priority for the NSFM.” **MOTION CARRIED.**

8. ITEMS from In Camera

**MOVED** by Councillor, P. Hart and **SECONDED** by Councillor, T. Barrett “ The Town of Port Hawkesbury approve future sale of land based on appraised value with adjustments of parcels as discussed In Camera. **MOTION CARRIED**

**MOVED** by Councillor, B. MacQuarrie and **SECONDED** by Councillor, P. Hart that the Town of Port Hawkesbury advise staff to prepare a letter to MLA MacQuarrie to advocate on the Towns’ behalf with respect to projects that are before the Province of Nova Scotia for consideration. **MOTION CARRIED.**

9. Approved Additions

Community Development Appointment

**MOVED** by Councillor, P. Hart and **SECONDED** by Councillor, B. MacQuarrie “that Town of Port Hawkesbury approve the appointment of Angie MacIsaac to the Community Development Committee.” **MOTION CARRIED.**

10. Adjournment

The meeting was adjourned at 8:02p.m.

September 3, 2025



\_\_\_\_\_  
Date

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Approved by:  
Terry Doyle, P. Eng.  
Chief Administrative Officer

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Recorded by:  
Melissa Warner  
Communications and  
Administration Officer