

**PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING
Shannon Studio
Minutes of Meeting
October 7, 2025**

Present

Mayor, Brenda Chisholm-Beaton (Virtually)
Deputy Mayor, Iaian Langley (Chaired)
Councillor, Todd Barrett
Councilor, Paula Hart
Councillor, Blaine MacQuarrie
Chief Administrative Officer, Terry Doyle
Director of Finance, Brian Luciano
Water Resource Manager, Jason MacMillan
Communications and Administrative Officer, Melissa Warner

Regrets

1. Call to Order

A Public Meeting of the Port Hawkesbury Town Council was held in the Shannon Studio and virtually on Tuesday, October 7, 2025, and called to order at 7:05p.m. by Deputy Mayor, I. Langley

2. Additions to Agenda

- Granville Street Bridge Closure – CAO, T. Doyle

3. Approval of Agenda

**MOVED by Councillor, B. MacQuarrie and SECONDED by Councillor, P. Hart
“THAT the Town of Port Hawkesbury approve October 7, 2025, Public Meeting
Agenda as amended.” MOTION CARRIED.**

4. Gallery Presentations

There were no Gallery Presentations.

5. Acknowledgements

Deputy Mayor, I. Langley made the following acknowledgements for the month of October:

- German Heritage Month
- Canadian Islamic History Month
- Latin American Heritage Month
- Women's History Month
- Mi'kmaq History Month
- October 1 - National Seniors Day
- October 11- International Day of the Girl Child
- October 18 - Persons Day

Mayor, B. Chisholm-Beaton mentioned that the Austin Letcher Unveiling Ceremony is being held on October 18th at 11am.

6. Approval of Council Minutes

- i. Public Meeting – October 7, 2025
There were no errors or omissions.

7. Business Arising from Minutes

Councillor, B. MacQuarrie asked about Item 9 – Boats on the waterfront – CAO, T. Doyle noted that the General Manager of Facilities will provide Council with a written update within his committee of the whole report for October.

Councillor, B. MacQuarrie also asked when the Municipality of the County of Inverness will be presenting on the Mabou Asylum Project. Deputy Mayor, I. Langley noted that the County was reached out to following the last meeting and that the CAO will be in attendance at the October 21st Committee of the Whole Meeting to provide a presentation.

8. Council Committee Reports

i. Report from Committee of the Whole

- i. CLIMATE RISK ASSESSMENT PROGRAM
MOVED by Mayor, B. Chisholm-Beaton and SECONDED By Councillor, T. Barrett “That the Town of Port Hawkesbury directs staff to apply for a funding opportunity from the Federation of Canadian Municipalities’ Local Leadership for Climate Adaptation fund and Climate-Ready Plans & Processes program for “A Climate Risk Assessment and Prioritized Adaptation Plan for The Town of Port Hawkesbury.” MOTION CARRIED.

Acknowledging the Rotary Club

- ii. **MOVED by Councillor, B. MacQuarrie and SECONDED by Councillor, P. Hart “That the Town of Port Hawkesbury extend a formal invitation to the Rotary Club to attend an upcoming Council meeting, in order to recognize and express appreciation for their longstanding commitment to community initiatives.” MOTION CARRIED.**

Curling Club Request

- iii. **MOVED by Councillor, P. Hart and SECONDED Councillor, T. Barrett “That the Town of Port Hawkesbury offer a rate of \$300 to the Strait Area Curling Club for the SAERC Auditorium rental for Celtic Colours 2025.” MOTION CARRIED.**

ii. **Approval of Committee of the Whole Minutes**

MOVED by Mayor, B. Chisholm-Beaton and SECONDED by Councillor, T. Barrett “That the Town of Port Hawkesbury Approve the September 16, 2025, Committee of the Whole Minutes.” MOTION CARRIED.

9. **Motions from In-Camera Session**

There were no motions coming from In Camera Session.

10. **Correspondence**

CAO T. Doyle reviewed the following correspondence that was included in the agenda package for information purposes:

i. Seasonal Services Request

MOVED by Councillor, P. Hart and SECONDED by Mayor, B. Chisholm-Beaton “That the Town of Port Hawkesbury approve the request to provide funds necessary to cover any shortfall incurred with the 2025 Seasonal Services Port Hawkesbury Project which is funded by donations, as well as provide the donation of postage on the sponsorship letters that will be mailed out.” MOTION CARRIED.

ii. NSFM– Library Motion

CAO, T. Doyle, noted that this was circulated in response to the advocacy letter that was sent earlier this year.

11. **Proclamations/Resolutions**

There were no Proclamations/Resolutions.

12. **Other Business**

i. Sports Wall of Fame – Councillor, T. Barrett

Councillor, Barrett provided council with an update on the Sports Wall of Fame Inductees for 2025- He indicated that the ceremony will be held in November. The Inductees are:

- Hughie MacDougall
- Macy MacNeil
- The Late Trish Little

Two youth recipients are:

- Chad Richards
- Ella Bartlett

Local Reporter, Bill Dunphy will also be recognized for his long-standing sport coverage efforts over the years.

Mayor, B. Chisholm-Beaton expressed gratitude to the Sport Wall of Fame Committee for all of their work over the past few months especially to John Davis for all his work and for his assistance with calling the recipients.

ii. Halloween Hours – CAO, T. Doyle

CAO, T. Doyle reviewed passed practice with respect to Trick or Treating on Halloween.

MOVED by Councillor, B. MacQuarrie and SECONDED By Councillor, P. Hart “That the Town of Port Hawkesbury permit Trick or Treating until 8pm on Friday October 31. Halloween masks will not be permitted to be worn on Town Streets after 8pm, and a 10pm curfew will be in effect for ages 16 years and under.” MOTION CARRIED.

iii. NSFM Fall Conference – Mayor, B. Chisholm-Beaton (Deputy Mayor, I. Langley)

Mayor, B. Chisholm-Beaton indicated that Nova Scotia Federation of Municipalities falls on the same week as the November Public Meeting. She proposed having a Joint Public/Committee of the Whole meeting on the third Tuesday of the month to eliminate any conflict for the elected officials.

MOVED by Councillor, B. MacQuarrie and SECONDED by Councillor, P. Hart “That the Town Council will hold a Joint Public Meeting on November 18th and cancel the November 4th Public Meeting.” MOTION CARRIED.

iv. Council Expenses – CAO, T. Doyle

CAO, T. Doyle reviewed the expenses for the month of September. He noted that Council's Expenses are posted on the Towns website.

Mayor Chisholm-Beaton indicated that she can provide some detail to Council in two weeks' time at Cow on the Offshore Wind Conference.

13. Approved Additions

- Granville Street Bridge Closures – CAO, T. Doyle

Manager of Water Resources, J. MacMillan provided Council with some updates on the Granville Street Bridge Closures. He stated that staff have been working closely with the Bridge Engineering group of WSP Consulting. Staff have been making sure that the closure has a safe plan in place and has been sent to NSPW for review and comments. There has been an extensive amount of work done with respect to procuring the materials needed to execute the closure such as; barricades, concrete blocking, fencing arrangements etc. The public should expect more notices to be forthcoming during the week.

Thursday October 9th is the planned date for the bridge closure but that is subject to change.

Deputy Mayor, I. Langley asked how it was determined that the bridge wasn't safe.

16. Adjournment

MOVED by Mayor, B. Chisholm-Beaton and **SECONDED** by Councillor, P. Hart
“That the Town of Port Hawkesbury adjourns October 7, 2025, Public Meeting at
7:46p.m.” **MOTION CARRIED.**

November 18, 2025



Date

Approved by:
Terry Doyle, P. Eng.
Chief Administrative Officer

Recorded by:
Melissa Warner
Communications and
Administration Officer