

**PORT HAWKESBURY TOWN COUNCIL
COMMITTEE OF THE WHOLE
Shannon Studio
FEBRUARY 17, 2026
Minutes of Meeting**

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Todd Barrett
Councillor, Iaian Langley – Virtually
Councillor B, MacQuarrie
Chief Administrative Officer, Terry Doyle
Director of Finance, B. Luciano
Director, Marketing, Recreation, Tourism, & Culture, Michelle Farrow – Virtually
Manager, Water Resource – Jason MacMillan
Acting Manager of Engineering and Public Works – Sajin John
Administrative and Communications Officer - Melissa Warner

Regrets

Councillor, P. Hart
Manager, Facilities and Operations, Gordie Snook

Guests

Steve McDougall, family members and members of the Renaming the Port Hawkesbury Civic Centre to the Billy Joe MacLean Memorial Centre Working Group.

1. Call to Order

A meeting of the Committee of the Whole was held in the Shannon Studio, Tuesday, February 17, 2026, and called order at 8:02p.m. by Mayor, B. Chisholm-Beaton.

2. Additions to Agenda

There were no additions to the agenda.

3. Approval of Agenda

**MOVED by Councillor, B. MacQuarrie and SECONDED by Deputy Mayor, T. Barrett
“to approve the agenda as presented.” MOTION CARRIED.**

4. Presentations

Renaming of the Port Hawkesbury Civic Centre
Steve McDougall, a former Councillor and Deputy Mayor, addressed Council to request that the Port Hawkesbury Civic Centre be renamed the Billy Joe MacLean Memorial Centre. He acknowledged Council’s service and reflected on his experience serving alongside former Mayor’s Almon Chisholm and Billy Joe MacLean. Mr. McDougall highlighted Mr. MacLean’s more than 50 years of public service, including 22 years as mayor and leadership roles at the provincial level, noting his significant efforts in helping bring the Civic Centre project to fruition. He also referenced Mr. MacLean’s contributions as a local businessman, community supporter, and family man, stating that his legacy has had a lasting impact on the Town and expressing confidence that the community would support honouring him in this manner.

5. Council Reports on Assigned Committees

Deputy Mayor, T. Barrett

January 27th – Landrie Lake Water utility Board

February 4th – Growing Port Hawkesbury

February 11th – meeting regarding Community Benefits.

Deputy Mayor, I. Langley

Deputy Mayor I. Langley circulated his report prior to the meeting and will be posted online.

Councillor, B. MacQuarrie

Councillor, B. MacQuarrie indicated that he would circulate a report to M. Warner following the meeting.

Mayor B Chisholm-Beaton

Mayor, B. Chisholm – Beaton provided Council required at this time.

6. CAO REPORTS

CAO, T. Doyle noted that the reports have been circulated with Council and he wanted to review a few highlights from each department:

- S'mores Night Hike – Saturday December 21st
- Application has been submitted to update the Port Hawkesbury Community Park pea stone to engineered fiber wood chips for accessibility
- Energy Efficient upgrades have begun on the Port Hawkesbury Volunteer Fire Department, and
- A brief update from the Public Works Department

7. Other Business

- i. Request from Richmond Boxing Club – CAO, T. Doyle**
CAO, T. Doyle, noted that there is a request from the Richmond Boxing Club. Staff are recommending discussing during budget deliberations with Council.
- ii. Request from Square Roots Port Hawkesbury – CAO, T. Doyle**
CAO, T. Doyle reviewed the request that came forward from the Square Roots Port Hawkesbury group to run a Farmers Market in the Port Hawkesbury Civic Centre in 2026. Staff have recommended discussing during budget deliberations.
- iii. Request from Quad County U18AA Whitecaps – CAO, T. Doyle**
CAO, T. Doyle reviewed the sponsorship letter from the Quad County U18AA Whitecaps. CAO T. Doyle indicated that the Town is supportive of female hockey within our Region and the recommendation of staff was to offer gold sponsor for the tournament as it is hosted at the Port Hawkesbury Civic Centre.

Consensus to Move forward to the Public Meeting of Council.

8. Approved Additions

There were no additions.

9. Future Meetings

- Public Meeting of Council March 3, 2026
- Committee of the Whole March 17, 2026

10. Adjournment

MOVED by Deputy Mayor, T. Barrett and SECONDED by Councillor, B. MacQuarrie that “the Committee of the Whole adjourn at 8:17p.m.” MOTION CARRIED.

March 3, 2026



Date

Approved
CAO, Terry Doyle
Chief Administrative Officer

Recorded by:
Melissa Warner
Communications &
Administrative Officer