

**PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING
Shannon Studio
Minutes of Meeting
June 2, 2026**

Present

Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Todd Barrett
Councillor, Iaian Langley
Councilor, Paula Hart
Councillor, Blaine MacQuarrie
Chief Administrative Officer, Terry Doyle
Director of Finance, Brian Luciano
Director of Recreation, Marketing, Tourism and Culture, Michelle Farrow
Communications and Administrative Officer, Melissa Warner
Water Resource Manager, Jason MacMillan – (Virtually)

Guests

Sports Wall of Fame Committee Members and Inductees – Keiran Madden & Avah Landry

1. Call to Order

A Public Meeting of the Port Hawkesbury Town Council was held in the Shannon Studio and virtually on Tuesday, June 2, 2026, and called to order at 7:00p.m. by Mayor, B. Chisholm-Beaton.

2. Additions to Agenda

- Inter-municipal agreement update – Mayor, B. Chisholm-Beaton

3. Approval of Agenda

**MOVED by Councillor, I. Langley and SECONDED by Deputy Mayor, T. Barrett
“THAT the Town of Port Hawkesbury approve June 2, 2026, Public Meeting
Agenda as amended.” MOTION CARRIED.**

4. Gallery Presentations

Sports Wall of Fame Youth Induction Ceremony – J. Davis

The Sports Wall of Fame Committee Member, John Davis thanked Council for hosting the Induction Ceremony during a Council meeting and welcomed the families and friends of the Youth Inductees – Keiran Madden and Avah Landry. There was a short presentation.

5. Acknowledgements

Mayor, B. Chisholm-Beaton made the following acknowledgements for the month of April:

- National Indigenous History Month
- Italian Heritage Month

- Filipino Heritage Month
- Portuguese Heritage Month
- Launch of Pride Season
Mayor Chisholm-Beaton expressed thanks to the small group that attended the Pride flag raising and pride walk to the fountain. She noted the pride inspired rocks at the fountain and welcomed any additions to the complement.
- June 21 -National Indigenous Peoples Day
- June 23 -National Day of Remembrance for Victims of Terrorism
- June 24 -Saint-Jean-Baptiste Day
- June 27 -Canadian Multiculturalism Day

Local

Mayor, Chisholm-Beaton expressed congratulations to the Nova Scotia Community College graduates as the Graduation is taking place Thursday, June 4th.

The Mayor also extended congratulations to this year's high school and university graduates, recognizing their hard work, dedication, and achievements, and wishing them continued success in their future endeavors.

CAO, T. Doyle extended condolences to the family of Raymond MacInnis on his recent passing. Raymond was a long-time casual staff member of the Town. Mayor Chisholm-Beaton and Council held a moment of silence.

6. Approval of Council Minutes

- i. Public Meeting of Council – May 5, 2026
There were no errors or omissions.
- ii. Special Public Meeting of Council – May 25, 2026
There were no errors or omissions.

7. Business Arising from Minutes

There was no business arising from the minutes.

8. Council Committee Reports

- i. **Report from Committee of the Whole**
~~i. Approval of the Committee of the Whole Minutes~~

9. Motions from In-Camera Session – March 17, 2026

MOVED by Councillor, B. MacQuarrie and **SECONDED** Deputy Mayor, T. Barrett
“That the Town of Port Hawkesbury write a letter to the Member of Parliament (MP) and Member of Legislative Assembly (MLA) requesting support for the MacQuarrie Extension Development.” **MOTION CARRIED.**

10. Correspondence

The following correspondence was reviewed and was included in the package:

i. **Emergency Management – Fire Protection Services**

CAO, T. Doyle reviewed the letter from the Province regarding the rollout of the provincial fire services review and the role municipalities will play in the process. Clarification was sought regarding the requirement for municipalities to undertake a Fire Services Review in 2026–27 and whether this was separate from the assessment tool being developed by the Province.

CAO, T. Doyle advised that municipalities are currently awaiting the provincial assessment tool, which is expected to guide the review process. Further information and direction will be provided directly to municipalities. The review is anticipated to be a significant undertaking that will affect all municipalities, regardless of whether they operate a municipal fire department or rely on volunteer fire services. It is understood that the Province will provide a standardized framework or template to support municipalities in completing the review.

11. Proclamations/Resolutions

There were no Proclamations or Resolutions.

12. Other Business

i. **Civic Naming Policy amendments – Mayor, B. Chisholm-Beaton**

MOVED by Deputy Mayor, T. Barrett and SECONDED by Councilor, P. Hart “That the Town of Port Hawkesbury accept the Civic Naming amendments as presented at the May 5th Public Meeting Of Council.” MOTION CARRIED.

ii. **Joint Police Advisory Committee Vacancy– CAO, T. Doyle**

MOVED by Councilor, I. Langley and SECONDED by Councillor P. Hart “That the Town of Port Hawkesbury send a thank you letter to outgoing citizen Gerard Livingstone for his service on the Joint Police Advisory Committee and will advertise for the vacancy.” MOTION CARRIED.

iii. **Summer Recess – CAO, T. Doyle**

MOVED by Councillor, P. Hart and SECONDED Councillor, I. Langley “That the Town of Port Hawkesbury recess for the months of July and August for Regular Public Council Meetings and Committee of the Whole Meetings and that Special Public Meetings will be called as required.” MOTION CARRIED.

iv. **Council Expenses – CAO, T. Doyle**

CAO, T. Doyle, reviewed the expenses for the month of May He noted that Council’s Expenses are posted on the Town’s website

13. Approved Additions

Intermunicipal Agreement Update – Mayor, B. Chisholm-Beaton

CAO, T. Doyle, noted update regarding the motion previously approved by Council. The preparatory work for the Intermunicipal Agreement summary⁰ has now been completed. A report and presentation outlining the findings and recommendations will be brought forward at the June Committee of the Whole Meeting.

14. Future Meetings

The future meetings of the Town Council are scheduled as follows:

- i. Public Hearing Tuesday, June 16, 2026
- ii. Committee of the Whole Tuesday, June 16, 2026
- iii. Public Meeting Tuesday, June 16, 2026

15. Public Question Period

There were no questions from the Public.

16. Adjournment

MOVED by Councillor, I. Langley and **SECONDED** by Deputy Mayor, T. Barrett that the meeting adjourn at 7:37pm.

June 16, 2026



Date

Approved by:
Terry, Doyle, P.Eng.
Chief Administrative Officer

Recorded by:
Melissa Warner
Communications and
Administration Officer