PORT HAWKESBURY TOWN COUNCIL
PUBLIC MEETING
Shannon Studio
Minutes of Meeting
September 1, 2026

Present
Mayor, Brenda Chisholm-Beaton
Deputy Mayor, Todd Barrett
Councillor, Iaian Langley
Councilor, Paula Hart
Councillor, Blaine MacQuarrie
Chief Administrative Officer, Terry Doyle
Director of Finance, Brian Luciano
Director of Recreation, Marketing, Tourism and Culture, Michelle Farrow
Director of Public Works, Jason MacMillan
Municipal Clerk, Melissa Warner

Guests

1. **Call to Order**
   A Public Meeting of the Port Hawkesbury Town Council was held in the Shannon Studio and virtually on Tuesday, September 1, 2026, and called to order at 7:01p.m. by Mayor, B. Chisholm-Beaton.

2. **Additions to Agenda**
   - Seasonal Services – Mayor, B. Chisholm-Beaton

3. **Approval of Agenda**
   MOVED by Deputy Mayor, T. Barrett and SECONDED by Councillor, P. Hart "THAT the Town of Port Hawkesbury approve September 1, 2026, Public Meeting Agenda as amended." MOTION CARRIED.

4. **Gallery Presentations**
   There were no presentations.

5. **Acknowledgements**
   Mayor, B. Chisholm-Beaton made the following acknowledgements for the month of September:
   • Second week of September - Mennonite Heritage Week
   • Fourth week of September -Gender Equality Week
   •September 28 - British Home Child Day
   •September 30 -National Day for Truth and Reconciliation

6. Approval of Council Minutes

i. Public Hearing – June 16, 2026
There were no errors or omissions.

ii. Special Public Meeting of Council – June 16, 2026
There were no errors or omissions.

7. Business Arising from Minutes

There was no business arising from the minutes.

8. Council Committee Reports

i. Report from Committee of the Whole

i. **Approval of the Committee of the Whole Minutes**

MOVED by B, MacQuarrie and SECONDED by Councillor, I. Langley "That the Town of Port Hawkesbury approve the Committee of the Whole Minutes." MOTION CARRIED.

9. Motions from In-Camera Session

There were no motions from In Camera**.**

10. Correspondence

There was no Correspondence.

11. Proclamations/Resolutions

There were no Proclamations or Resolutions**.**

12. Other Business

i. Strait Area Curling Club Request – CAO, T. Doyle
CAO, T. Doyle reviewed the

MOVED by Councillor, B. MacQuarrie and SECONDED by Councillor, P. Hart "That the Town of Port Hawkesbury reduce the rental fee for the October 12, 2026, Celtic Colours Concert hosted by the Strait Area Curling Club at the SAERC Auditorium by $300." MOTION CARRIED.

ii. **Strait Area Search and Rescue Training Exercise– CAO, T. Doyle**
CAO, T. Doyle reviewed the training exercise event that is planned in October by the Strait Area Ground Search and Rescue.
MOVED by Deputy Mayor, T. Barrett SECONDED by Councillor, P. Hart "That the Town of Port Hawkesbury support The Strait Area Ground Search and Rescue exercise to be held on October 4, 2026, and conducted on the Port Hawkesbury

Wood Land Trails in association with other emergency response agencies and the Strait Area Trails Association." MOTION CARRIED.

iii. **Smudging Policy – Mayor, B. Chisholm-Beaton**

Mayor, B. Chisholm-Beaton noted that since 2017 Council has worked toward making the Town and its facilities as culturally diverse as possible. She noted there is no formal policy for smudging in place currently and she would recommend that staff research and come back with a draft to the next Committee of the Whole meeting.

MOVED by Councillor, I. Langley and SECONDED Deputy Mayor, T. Barrett "That the Town of Port Hawkesbury direct staff to prepare a Smudging Ceremony Policy for the Port Hawkesbury Civic Centre."

AMENDMENT

MOVED by Councillor, I. Langley and Councillor, P. Hart "To include town owned facilities." MOTION CARRIED.

AMENDED MOTION

"That the Town of Port Hawkesbury direct staff to prepare a Smudging Ceremony Policy for all town owned facilities." MOTION CARRIED.

iv. **Council Expenses – CAO, T. Doyle**

CAO, T. Doyle, reviewed the expenses for the months of June, July and August. He noted that Council's Expenses are posted on the Town's website

13. Approved Additions

- **Seasonal Services Request**

  MOVED by Councillor, I. Langley and SECONDED by Councillor, P. Hart "That the Town of Port approve the request to provide funds necessary to cover any shortfall incurred with the 2026 Seasonal Services Port Hawkesbury Project which is funded by donations, as well as provide the donation of postage on the sponsorship letters that will be mailed out." MOTION CARRIED.

14. Future Meetings

The future meetings of the Town Council are scheduled as follows:

i.	Committee of the Whole	Tuesday, September 15, 2026
ii.	Public Meeting	Tuesday, October 6, 2026

15. Public Question Period

There were no questions from the Public.

16. Adjournment

The meeting adjourned at 7:16pm.

October 6, 2026

Date	Approved by: Terry, Doyle, P.Eng. Chief Administrative Officer	Recorded by: Melissa Warner Communications and Administration Officer